

**City of Langley  
Parks and Open Space Commission  
Meeting Minutes  
March 10, 2014**

Chair Nancy Rowan opened the meeting at 3:00 pm.

**Attendance**

Members Present: Nancy Rowan, Tucker Stevens, Cathy Rooks, Gail Fleming and Marianne Edain

Members Absent: None

Staff Present: Jeff Arango and Stan Berryman

The minutes of February 10, 2014 were approved as presented.

**Work Plan**

The board discussed the following work plan priorities:

- Conservation Futures Noble Creek Property
  - Negotiation on Price and Recommendation to the Council for Capital Program
- Park, Open Space and Trail Signage Plan; Brochure - Use similar graphics.
- Coordinate educational resources on critical areas, bluffs, etc...
- Review park development changes at Langley Park's
- Advise on city budget and CIP during the budget process
- Outreach to other organizations on park and open space (schools, SW parks,
- Parks and Open Space Survey (check older parks survey)

Langley Middle School Trail Project:

- Delineation of wetland
- Partner with Whidbey Watershed Stewards

City owned Wetland between 3<sup>rd</sup> and 6<sup>th</sup> Streets:

- Wetland on 3rd Street - Restoration Plan, possibility for trails.

## **Roles and Responsibilities:**

The board discussed developing a revised set of roles and responsibilities for the commission and presenting them to the City Council for consideration. The board discussed the following:

1. Develop and maintain a comprehensive Parks and Open Space Plan
  - A. Articulate tools and strategies
  - B. Solicit input from the public
2. Advise on development and design
  - A. Review site development modifications
3. Advise the city and the public on management of critical areas and noxious plants
4. Review annually as part of the City's annual budget the capital improvement programs and maintenance budget and make recommendations on Parks, Open Space and Trails projects

## **Citizen Comments**

None

## **Adjourn**

The meeting was adjourned at 5:01 pm.

The next regular meeting of the Parks and Open Space Commission is April 14, 2014