1. Call to Order
2. DRB-13-027 – Signage at 106 First Street (Village Pizzeria)
3. DRB-13-028 – Signage at 723 Camano Avenue (Whidbey Children’s Theater)
4. DRB-13-029 – Signage at 211 Second Street #8 (5
5. Staff Presentation: Design Review Overview, Legal Issues and Roles
6. Adjourn

Next Regular Meeting: December 17, 2013
Bob Dalton called the meeting to order at 6:30 PM.

ATTENDANCE

Members Present: Bob Dalton, Cathy Rooks, and Ron Kasprisin, Janet Ploof, Paul Sarkis and Kari Gunderson
Staff Present: Jeff Arango

Minutes

Motion by Cathy Rooks to approve the minutes of September 17th and 20th, 2013 as presented. Seconded by Ron Kasprisin. Motion passes 5-0.

DRB-13-024 – New Signage at 503 Cascade Street (Island Church)

Motion by Janet Ploof to approve the signs as presented. Seconded by Cathy Rooks. Motion passes 5-0.

DRB-13-025 – New Signage at 120 Sixth Street (South Whidbey Children’s Center)

Motion by Ron Kasprisin to approve the sign as presented. Seconded by Janet Ploof. Motion passes 5-0.

DRB-13-026 – New Duplex at 460 Anthes Avenue

Motion by Paul Sarkis to approve the project with the condition that the applicant provide a final lighting and landscaping plan to the DRB for approval prior to occupancy. Seconded by Ron Kasprisin. Motion passes 5-0.

Role of the Design Review Board

Jeff Arango reviewed a memo to the board regarding proposed changes to the role of the design review board. Staff is recommending the DRB be granted additional responsibilities in the planning and design of public spaces. In addition, staff is proposing to integrate the design review process with the new site plan review process that is being developed by the Planning Advisory Board where the DRB serves in an advisory capacity and conducts workshops with applications on the design of projects. The board suggested these items be discussed in more detail at the next meeting.

Meeting adjourned at 7:34 pm

The next Design Review Board meeting is scheduled for November 18, 2013.
STAFF REPORT
Design Review Board

Staff Contact: Jeff Arango, AICP – Director of Community Planning

Meeting Date: November 19, 2013

Application: DRB-13-027 – New Signage at 106 First Street (Village Pizzeria)

PROJECT DESCRIPTION

A new 4.4 square foot [32"x 20"] neon sign to be mounted above the entry to the bar [see attached site plan for location].

ANALYSIS

The proposed signs are reviewable by the Design Review Board in accordance with Langley Municipal Code (LMC) Sections 18.34.030(A) and 18.35. The consistency of these signs with LMC Chapter 18.35 is examined below:

1. **Purpose and Intent Statements.** The proposed sign is consistent with the Purpose and Intent statements regarding signage stated within the Langley Municipal Code. The signs are visually appropriate for the unique building-scape of the city, expressive of the identity of the store, without violating the character of the surroundings in which they are placed, and legible at the distance and pace at which they are to be seen.

2. **Size.** The sign complies with the 20 square foot signage limit. However, the total square footage of signage for the establishment was not provided.

3. **Lighting.** Neon tube illumination is permitted in accordance with LMC 18.35.060.

PROPOSED FINDINGS AND CONCLUSIONS:

1. The City of Langley received a complete application on October 21, 2013 for a new 4.4 square foot wall mounted projecting sign. The sign will not project over the public right of way.

2. In accordance with Section 18.34.030(B) of the Langley Municipal Code, planning staff has reviewed the application for consistency with LMC Chapter 18.34 and recommends approval.

STAFF RECOMMENDEDATION:

Staff recommends the DRB adopt the findings and conclusions above and approve DRB-13-027 with the following conditions:

1. The applicant shall verify the total square footage of existing signage to ensure that all signage is within the 20 square foot limit.
Section 1 - Description of Project

Project Address: 106 - FIRST ST
Project Description: MOUNT LOCALLY CRAFTED ART
BEER SIGN - NEON + METAL

Section 2 - Contact Information

Owner: RICHARD FRANCISCO  Phone:  richard.francisco  Email: richard.francisco@gmail.com
Mailing Address:  
City:  
State:  
Zip:  

Applicant (if different): PAUL SARKIS  Phone: 360-799-6666  Email: pesarkis@gmail.com
Mailing Address: P.O. BOX 738  City: LANGLEY  State: WA  Zip: 360  

Agent (if different): TIM LEONARD  Phone: 730-1454  Email:  
Mailing Address:  
City:  
State:  
Zip:  

I certify under penalty of perjury that the information furnished by me within this application is true and correct to the best of my knowledge and, further that I am authorized by the owner of the above premises to perform the work for which the application is made. I further agree to save harmless the City of Langley as to any claim (including costs, expenses, and attorney fees incurred in investigation and defense of such claim), which may be made by any person, including the undersigned, and filed against the City of Langley, but only where such claim arises out of the reliance of the city, including its officers and employees, upon the accuracy of the information supplied the city as part of this application.

Applicant's Signature:  
Date: 10.17.13
The Beer sign is
32" long
20" tall and 12" wide.

-Tim

TO BE MOUNTED ON EAST SIDE
OF BLDG ABOVE BAR ENTRY
DOOR
PROJECT DESCRIPTION

Two reader board signs are proposed along the Camano Avenue frontage. Each reader board signs measures 3’4” x 8’ for a total square footage of each sign of 26.6 square feet. The total square footage of both signs is therefore 53.3 square feet. A WCT logo wall sign is also proposed that measures 3’10”x5’ for a total square footage of 19.2 square feet. The total proposed signage is 72.5 square feet. No graphics of the signs were included with the application. A maximum of 70 square feet is permitted per public institutional building with a maximum of 38 square feet for identification and 32 square feet for the announcement of events. The building currently has no other signage.

ANALYSIS

The proposed signs are reviewable by the Design Review Board in accordance with Langley Municipal Code (LMC) Sections 18.34.030(A) and 18.35. The consistency of these signs with LMC Chapter 18.35 is examined below:

1. **Purpose and Intent Statements.** The proposed sign is consistent with the Purpose and Intent statements regarding signage stated within the Langley Municipal Code. The signs are visually appropriate for the unique building-scape of the city, expressive of the identity of the store, without violating the character of the surroundings in which they are placed, and legible at the distance and pace at which they are to be seen.

2. **Size.** The signage exceeds the limit of 70 square feet per public or institutional building in accordance with LMC 18.35.050.

3. **Lighting.** None proposed.
PROPOSED FINDINGS AND CONCLUSIONS:

1. The City of Langley received a complete application on October 22, 2013 for two reader board signs (26.6 square feet each) and a 19.2 square foot wall sign. The total proposed square footage for all sign is 72.5 square feet and exceeds the maximum allowed of 70 square feet. The two reader board signs exceed the maximum permitted signage allowance of 32 square feet for the announcement of events.

2. In accordance with LMC 18.35.050 the maximum sign area per public or institutional building is 70 square feet with a maximum of 32 square feet for the announcement of events and 38 square feet for building identification.

3. In accordance with Section 18.34.030[B] of the Langley Municipal Code, planning staff has reviewed the application for consistency with LMC Chapter 18.34 and recommends the application be revised to conform to the requirements of the Langley Municipal Code.

STAFF RECOMMENDEDATION:

Staff recommends the DRB request the applicant revise the application to address the following issues:

1. The proposed signage must be revised to be within the sign area limitations established in LMC 18.35.050 and detailed above. The elimination of one of the reader board signs would bring the signage within the size limitations.
Section 1 - Description of Project

Project Address 723 Camano Ave, Langley, WA
Parcel Number
Project Description Signage to identify Whidbey Children's Theater and their production information. Reader boards (2), and one piece of art.

Section 2 - Contact Information

Owner SWSD
Phone 360.221.6100
Email stewarts@swwdnet.com
Mailing Address 5520 Main Street Rd. City Langley State WA Zip 98260

Applicant (if different) Whidbey Children’s Theater
Phone 360.221.8707
Email wct.operations@gmail.com
Mailing Address P.O. Box 1493 City Langley State WA Zip 98260

Agent (if different) Rod Stewart
Phone 360.221.8707
Email roderick.stewart@gmail.com
Mailing Address P.O. Box 1493 City Langley State WA Zip 98260

I certify under penalty of perjury that the information furnished by me within this application is true and correct to the best of my knowledge and, further that I am authorized by the owner of the above premises to perform the work for which the application is made. I further agree to save harmless the City of Langley as to any claim (including costs, expenses, and attorney fees incurred in investigation and defense of such claim), which may be made by any person, including the undersigned, and filed against the City of Langley, but only where such claim arises out of the reliance of the city, including its officers and employees, upon the accuracy of the information supplied the city as part of this application.

Christopher Carass
10/22/13
Applicant’s Signature Date
Letting that we use is black from the roof line, using galvanised steel chain. It is dark, metal frame construction, with a plain, white plastic text face. The Reader Board 2. measures 3.4" x 8". We would hang it on the larger side of the theater wall from the beams that protrude.

WCT logo Art: measures 3"10" x 5", We would mount it in front of the painted theater wall by attaching it to two 6x6 posts set in concrete. It is made of single sheet of dark iron, with the classic, iconic WCT logo cut out in the middle. By its placement it would show the light from the boys bathroom coming through. See example below right corner.

Red text lettering is black. It contains the capability to be backlit, but we do not intend to use that feature.

Proposed Signs for Whidbey Children's Theater

To be placed on the Camano Avenue side of 723 Camano Avenue, theater/auditorium, now home to WCT.
STAFF REPORT
Design Review Board

Staff Contact: Jeff Arango, AICP – Director of Community Planning

Meeting Date: November 19, 2013

Application: DRB-13-029 – New Signage at 211 Second Street #8 (Kalakala Co. Animation, Gallery, Mercantile Press)

PROJECT DESCRIPTION
A new 3’x2’ window graphic sign with the company logo depicting the Kalakala Ferry is proposed.

ANALYSIS
The proposed signs are reviewable by the Design Review Board in accordance with Langley Municipal Code (LMC) Sections 18.34.030(A) and 18.35. The consistency of these signs with LMC Chapter 18.35 is examined below:

1. **Purpose and Intent Statements.** The proposed sign is consistent with the Purpose and Intent statements regarding signage stated within the Langley Municipal Code. The signs are visually appropriate for the unique building-scape of the city, expressive of the identity of the store, without violating the character of the surroundings in which they are placed, and legible at the distance and pace at which they are to be seen.

2. **Size.** The sign complies with the 20 square foot signage limit.

3. **Lighting.** None proposed.

PROPOSED FINDINGS AND CONCLUSIONS:

1. The City of Langley received a complete application on November 11, 2013 a 3’x2’ window graphic sign.

2. In accordance with LMC 18.35.050 the maximum sign area per business is 20 square feet.

3. In accordance with Section 18.34.030(B) of the Langley Municipal Code, planning staff has reviewed the application for consistency with LMC Chapter 18.34 and recommends approval.

STAFF RECOMMENDEDATION:

Staff recommends the DRB adopt the findings and conclusions above and approve application DRB-13-029 as presented.
Section 1 - Description of Project
Project Address 211 2nd St. #8
Parcel Number
Project Description Signage for Kalakala Co. Animation/Gallery/Merchandise/Press

Section 2 - Contact Information
Owner Drew Christie Phone 425-785-2727 Email geniuschristie@gmail.com
Mailing Address 5396 Langley Rd. City Langley State WA Zip 98260

Applicant (if different) Janet Flotz Phone (360) 929-9505 Email JanetFlotz@gmail.com
Mailing Address City Langley State WA Zip 98260

Agent (if different) Phone Email
Mailing Address City State Zip

I certify under penalty of perjury that the information furnished by me within this application is true and correct to the best of my knowledge and, further that I am authorized by the owner of the above premises to perform the work for which the application is made. I further agree to save harmless the City of Langley as to any claim (including costs, expenses, and attorney fees incurred in investigation and defense of such claim), which may be made by any person, including the undersigned, and filed against the City of Langley, but only where such claim arises out of the reliance of the city, including its officers and employees, upon the accuracy of the information supplied the city as part of this application.

Applicant's Signature
Date 11/12/13
Approx. 3" x 2" Vinyl on Window (static vinyl decal or otherwise easily removable vinyl)

* printer out of ink. If you would like to see actual color, I can send in a pic