Mayor Pro-Tem Seligson called the meeting to order at 5:30 PM. Present were Council Members Neff, Allen, Seligson, Sundberg and Allderdice. Also present was Planner, Jeff Arango, and Director of Finance/City Clerk Debbie Mahler. The flag salute was led by Hal Seligson. The consent agenda was approved after questions on the vouchers were asked and answered. Discussion of the interim mayoral application process was added to the agenda.

CONSENT AGENDA

b. Claims Warrants Nos. 30068-30097 in the amount of $26,771.37
c. Payroll warrants Nos. 29839-29859 & direct deposit (11/15/12) $45,714.10 Nos. 29912-29993 & direct deposit (11/30/12) $45,625.76 and Nos. 29977-29997 and direct deposit (12/15/12) in the amount of $45,197.66 and Nos. 29998-30020 and direct deposit (12/31/12) in the amount of $46,108.67.
d. Liquor Licenses
   1. The Inn at Langley – renewal
   2. The Star Store – renewal
   3. Mo’s Pub & Eatery - renewal

CITIZEN COMMENTS

Bob Thurmond thanked Challis for having public works staff come to his business today and let him know about the 1st street water project. They are giving information to all the businesses and residents who will be affected by the project. Information is also on the city website and was mailed out with the utility bills.

STAFF REPORTS

Chief Heston reported that we are nearing the end of the hiring process for the fourth officer and should have an appointment to confirm in the next few weeks. Jeff Arango reported that he and a couple City Council Members and Main Street members took a field trip to Port Townsend to see and discuss their recent street project.

Debbie Mahler reported that we ended 2012 with healthy balances in all funds, and that sales tax revenue has been increasing. Debbie also reported that Bob Herzberg became a grandparent to twin boys this morning.

MAYOR’S REPORT

Hal has attended a variety of meetings lately. The EDC meeting had a speaker from Patty Murray’s office who spoke on a variety of issues. Tomorrow he will attend the Council of Governments meeting followed by an RTPO meeting. A first meeting with staff was held.
regarding the handling and security of city records and progress is being made on security
of digital records. Code changes may include procedures for permits and signing of
permits when issued.

Debbie reported on the process for filling the Mayoral vacancy. Notice of the vacancy
and the application process has been posted and placed on the website and the newspaper
notified. The application period will be open until the close of business on February 7th.
Council will interview candidates and appoint at the February 22nd meeting.

UNFINISHED BUSINESS

**MOTION:** To adopt Ordinance No. 989 on Commercial
Development adjacent to single family zoning. Motion -
Allen, 2nd - Allderdice. Motion carried unanimously.

*Tourism Committee’s funding recommendations.* Rene Neff reported that the committee
met several times and developed a project evaluation scoring which was applied to all the
projects. All projects were scored and three are recommended for funding. If approved,
each will require a contract for services with the City. Rene reported on the criteria used
to determine the recommendations. The projects recommended are: Website development
and rack cards for Island Shakespeare Festival, $2,500; Fairgrounds RV Park renovation,
$2,500; and Main Street multi-passenger electric golf cart purchase, $5,000.

**MOTION:** To confirm the Tourism Funding
Committee’s recommendation for funding and to contract
with the recommended projects. Motion - Allen, 2nd -
Sundberg. Motion carried with all in favor.

NEW BUSINESS

*Planning Advisory Board 2013 work plan, Comp Plan amendments, 2012 Building
Activity Summary, and 2nd Street overhead utilities.* Jeff Arango reported that he has
been working with the Planning Advisory Board to develop a work plan for the year. The
first half of the year will be consumed with adopting the Shoreline master program
update, comp plan updates and amendments to the zoning code. There are several options
for the second half of 2013 to be determined yet. They include: Zoning and subdivision
review, tree ordinance, downtown design guidelines, potentially developing a street café
pilot program, establishing a more formal public art program, and 3rd street extension and
Cascade Avenue promenade design.

Proposed Comp Plan amendments include a Shoreline Master program update; rezoning
of Sunrise Lane; light industrial zoning; P-1 Public zone amendments, support for an all
seasons RV park at the fairgrounds; Capital Improvement Plan (CIP) amendments; a
circulation plan; elimination of references to subarea planning, transfer of development
rights and land use budgeting; and future land use map district boundaries.
Jeff also distributed a Building Activity Report for 2012. A total of 119 permits were issued. Some were permitted single family homes, ADUs, accessory structures, additions and remodels, commercial alterations, demolitions, mechanical and plumbing permits.

Port of South Whidbey Commissioners Curt Gordon and Chris Jerome and Port manager Ed Fields were in attendance. Ed explained what has been spent on the marina project in the last three years and updated Council on the Port’s progress. The float project is complete as is Phil Simon Park. Phase one of the marina has finally been permitted by the Corp of Engineers. He explained the project and how it is designed. Bids are estimated to come in at about 1.5 million for the construction. They have some FEMA grant funding, but not for all of the work. No in water work is allowed until after July 15th. The project should be completely done for the 2014 boating season. This March and April, the Mystic Sea will be doing whale watching trips out of the marina. Curt Gordon spoke about the funding for this phase and future phases and the grants received and applied for. The Port has given Main Street about $4,500 in grants and they are interested in helping to fund the electric golf cart project. Curt also explained that the Port desires to have lighting that is higher than what is allowed in the shoreline master program which requires a variance from the city which would be approved or disapproved by the hearing examiner. The Port would like the City to consider changing the height restriction in the Shoreline Master Plan instead of requiring a variance process.

Second Street utility issues. Jeff Arango briefed the Council on the alternatives for underground or relocating power service on Second Street. A Council workshop to discuss these utility issues will be set up in the very near future.

DISCUSSION ITEMS

Ethics and Whistleblower policies. This discussion was moved to the next meeting.

The meeting was adjourned at 8:05 PM.

Respectfully submitted,

Debbie L. Mahler, Director of Finance/City Clerk