

## LANGLEY LIBRARY BOARD MEETING MINUTES

December 2, 2014

Langley City Hall

4:00 PM

The meeting was called to order. Attending the meeting were board members Marty Beert (chair), Thomas Gill, Karen Loram, Pat McWha, Joann Hamick Quintana and Nadine Zackrisson; Library Branch Manager Vicky Welfare; Friends of Langley Library's Claire Creighton, and Becky Bolte, District Manager for Sno-Isle Libraries.

### Announcements

**New heat pump:** Vicky Welfare announced that the library's outdated oil heating system will be replaced, thanks to a generous, local donor who wishes to remain anonymous. Grants also are being sought to offset some of the costs of the new heating system.

Also present for this portion of the meeting was Stan Berryman, the city of Langley's public works director. Vicky will ask the donor if it is okay to move forward with purchasing the system before the library knows whether or not it will receive any grant funds. If the response is yes, Vicky will move forward with Sno-Isle. Stan Berryman will find out if there will be extra electrical costs associated with installing the heat pump.

### Old Business

**Minutes:** A motion was made and approved to accept the Langley Library Board minutes from the June and September 2014 meetings.

**Chamber:** Success was achieved in getting the Chamber to display correct information about the library. Nadine reported that she had a explorative conversation with a representative of the Langley Chamber of Commerce about library information in Chamber information packets.

**Exterior painting of library building:** During discussion, it was agreed that the quality of the paint job could have been better, and that there was confusion regarding roles and responsibilities. In particular, some parts of the building were left out of the original bid and it appears that the paint job may not have been completely reviewed before providing the painting contractor with final payment.

It was agreed that in the short term, Marty will prepare a letter to the mayor about roles and responsibilities of the Library Board and the city, vis-à-vis the painting of the library building. In the long term, Joann and Nadine will prepare a "lessons learned" document so that there is information in the files to guide future library boards on building maintenance matters such as exterior painting.

**Rust on ramp railing:** It was also pointed out that there is still rust on the ramp railing at the library front entrance. Thomas encouraged the board to bring this issue to the attention of the city. He pointed out that the city is in the process now of refining the budget. An estimate of the cost of treating the rust will be needed. It was again pointed out that there is confusion as to who has the responsibility for this. Thomas pointed out that it's a city building and that it is the city's responsibility.

**Trellis at front entrance:** Vicky pointed out that the recently installed trellis cover was not tied into the roof, so water dripping onto the front steps is still a problem. This problem also needs to be remedied.

### **New Business**

**New board member:** Claire has a suggestion for a possible new board member. Claire will check with her.

**Board meeting time:** Marty proposed that we leave our meeting time at 5:30 PM, rather than moving it permanently to 4:00 PM.

**Board positions:** Nadine made a motion and it was unanimously approved that Marty remain board chair and that Joann remain board secretary.

**Informal get-togethers:** It was suggested that an effort be made to periodically have informal get-togethers in between the board's quarterly meetings. Date, time and location of these get-togethers would be publicized, per the open meetings laws. Marty suggested that we try to come up with three possible "coffee dates" in January and settle on one that works for all. Joann volunteered to host the first get-together at her house.

**Friends of the Langley Library:** Claire reported that the Nancy Pearl event was successful, filling up to almost standing room only. She also reported that FOLL now has three corporate members – Useless Bay Coffee, The Clyde Theatre and Moonraker Books. FOLL is working on a sticker of some kind so that corporate members can display their FOLL support in their businesses. Thomas volunteered to get in touch with the Main Street association and the Chamber to ask for help in getting the word out that FOLL corporate memberships are available. During discussion, Becky pointed out that throughout the Sno-Isle system, there are problems with declining membership in the "Friends" groups. Every one of the libraries within the Sno-Isle system has a "Friends" group.

### **Branch Manager Report**

**Programs:** The library continues to enjoy excellent levels of public interest in its programs. One of the most popular talks at the library was the mushroom guy. The library ran out of chairs for this talk.

**New chairs:** Vicky reports that the library's folding chairs are quite worn and that she will be talking with Friends of the Langley Library about the need to purchase new ones, as well as a more convenient storage system for the chairs, such as a rolling cart.

**Blue-ray HD discs:** Thomas said it was brought up to him that big screen TVs are not high enough resolution on which to watch these discs.

### **Sno-Isle Report**

Becky reported:

- The Whidbey Reads 2015 selection is *Boys in the Boat*. This will culminate in a presentation by the author Daniel James Brown in two Whidbey Island locations on April 15. The South Whidbey presentation will be at South Whidbey High School at 1:00 PM.
- The public vote to annex Stanwood's library into the Sno-Isle system was favorable, at an 80% approval. This is the last library to be annexed.
- The Camano Island library is moving ahead with its building construction project, converting a restaurant into a new library. The project is expected to be completed by summer.

The meeting was adjourned at 5:05 PM.

The next meeting of the Langley Library Board will be held on Tuesday, March 3 at 5:30 PM at Langley City Hall.