

MEETING MINUTES
Seawall Park Ad Hoc Committee
Monday, March 13, 2017
6:15 PM, Langley City Council Chambers

Attendees: Frank Rose, Paul Sarkis (adjacent property owner) Bob LaClair (resident who lives near the park), Joann Quintana (secretary), Leanne Finlay, Marianne Edain, Sharon Emerson (chair), Jeannie Miller, Pam Schell, Brigid Reynolds (staff)

The meeting was called to order at 6:20 PM.

The meeting agenda was adopted.

Minutes from the January 30, 2017 meeting were approved with no changes.

Agenda item request: It was requested that for the committee's next meeting, an agenda item be added, as follows:

Discuss interim cleanup and improvement items that could be done this season while a longer term plan is being discussed and developed. These items might include planting new plants, fence repair, and/or work parties removing invasive plants. It was also requested that we find out what funding the city has for annual maintenance of the park.

Property owners, update: Brigid Reynolds provided an update regarding owners of property adjacent to the park. Owner contact began with a letter from the city. Some owners have attended some of the Ad Hoc Committee meetings. Brigid is keeping owners informed with minutes and meeting agendas. She has not heard back from most owners. Frank Rose pointed out that one property owner has volunteered that her property may be used for art. The question arose as to whether funding would be sought from property owners, and Brigid responded not at this time.

Attending the meeting was adjacent property owner Paul Sarkis, who came to listen.

Grants to fund park improvements: Joann Quintana provided an update on potential sources of grant funding. With the help of Sno-Isle Libraries, she is researching possible grant funding sources.

Survey work: Brigid Reynolds reported that one portion of the park has been surveyed by TMI Land Surveying. The city is awaiting a quote from this firm to survey the remainder of the park land.

Design contest/RFP: Sharon Emerson led a discussion concerning a design contest to come up with a design for Seawall Park improvements. As inspiration, she referred to the design contest that was held for improvements to the park at

Anthes and Second. Sharon pointed out that this was private property, so there are differences. A contest was held and five designs selected, a small amount of funding was provided to defray costs of developing the designs, public comment was sought on the designs, and a design was selected by the park land owners, Nancy Nordhoff and Lynn Hays.

Sharon Emerson also spoke in favor of doing improvements in a step-by-step or phased process.

It was pointed out that having an overall framework or master design was critical if improvements were to be done in phases.

Terms of reference (TOR) for the project will be included in the RFP and will establish parameters and guide the project. The TOR will build upon the public comments received and Ad Hoc Committee's work to establish low-maintenance improvement plan for the park. It will specify the size of the improvement project, the desired makeup of the teams, phasing of the project, the need for a long-term maintenance plan and potential future replacement of the seawall.

The next meeting of the Seawall Park Ad Hoc Committee is scheduled for **Monday April 10 at 6:15 PM** at Langley City Council Chambers.

The meeting was adjourned at 7:23 PM.