

ARTICLES OF ASSOCIATION  
ISLAND TRANSPORTATION PLANNING ORGANIZATION

WHEREAS, RCW 36.64.080 provides that the board of county commissioners together with the governing bodies of any cities and towns located within the county may establish and form a regional agency referred to as a “conference” for the purpose of studying regional and governmental problems of mutual interest and concern and to formulate recommendations for review and action by the member counties and/or cities legislative bodies; and

WHEREAS, under chapter 39.34 RCW, counties, cities and other public agencies are authorized to enter into interlocal cooperative agreements to jointly engage in activities each is authorized by law to do on its own; and

WHEREAS, Island County, the City of Oak Harbor, Town of Coupeville, City of Langley, Port of Coupeville and Port of South Whidbey find it appropriate to form a conference pursuant to the authority set forth in RCW 36.64.080 as well as chapter 39.34 RCW to be known as the ISLAND TRANSPORTATION PLANNING ORGANIZATION; Now, Therefore,

BE IT RESOLVED:

I. NAME

The name of this association shall be the ISLAND TRANSPORTATION PLANNING ORGANIZATION; hereinafter referred to as the Transportation Planning Organization.

II. DURATION

The Transportation Planning Organization shall be perpetual in duration unless and until:

- the organization forms a Regional Transportation Planning Organization pursuant to chapter 47.80 RCW or;
- the organization is dissolved by a majority vote of all voting members; provided that the business of dissolution is listed on the agenda of a regularly scheduled meeting.

An individual member agency may withdraw from the Transportation Planning Organization by giving sixty (60) days written notice to the Transportation Planning Organization. The member agencies that withdraw will not absolve themselves from the responsibility for meeting financial and other obligations of annual contracts or agreements

which exist between the Transportation Planning Organization and its member organizations at the time of withdrawal.

### III. PURPOSE

The purpose of the Transportation Planning Organization shall be to work together at a county-wide regional level to solve transportation problems of mutual interest and concern.

### IV. POLICY BOARD AND TECHNICAL ADVISORY COMMITTEE

The Transportation Planning Organization shall be governed by a nine member board of voting members made up of the three Island County Commissioners, the mayors from Oak Harbor, Coupeville and Langlely, one port commissioner from the Port of South Whidbey, one port commissioner from the Port of Coupeville, and the chair of the Public Transportation Benefit Authority Board. Additional non-voting members shall include the community planning liaison from Naval Air Station Whidbey Island and the planning & engineering services manager from the Northwest Region office of the Washington State Department of Transportation. Any members of the state House of Representatives or the Senate whose districts are wholly or partly within the boundaries of the transportation planning organization are considered ex officio, non-voting policy board members.

The Transportation Planning Organization shall include a Technical Advisory Committee (TAC) comprised of staff members representing the agencies on the policy board, a staff member of the Island County Economic Development Council, and a citizen representative from each County Commissioner District. The primary role of the TAC is to make recommendations to the Policy Board, at the request of the Policy Board, in support of realizing the purpose of the organization and fulfillment of its duties.

### V. MEETINGS

The Transportation Planning Organization Policy Board shall meet at such times and places as set forth in the Bylaws. The Chair of the Policy Board, as well as the Vice-Chairperson, shall be elected at the first meeting of each calendar year. The meetings shall be conducted in accordance with chapter 42.30 RCW, the Open Public Meetings Act. A quorum for conducting business shall be a majority of voting members present. All decisions must be made by a majority vote of the quorum present at a meeting.

## VI. OFFICERS

The officers of the Transportation Planning Organization Policy Board shall be the Chairperson and Vice-Chairperson. The officers shall be selected according to the Bylaws.

## VII. ADMINISTRATION

The Island County Transportation Planner shall provide administrative support and assistance to the Transportation Planning Organization.

## VIII. EFFECTIVE DATE

These Articles of Association shall become effective upon the signature of each of the members' governing bodies and the filing of this agreement with the Island County Auditor on the same date as the last person to sign this document.

Board of Island County Commissioners  
Island County, Washington

\_\_\_\_\_  
Helen Price Johnson, Chair      Date

City of Oak Harbor

\_\_\_\_\_  
Scott Dudley, Mayor      Date

City of Langley

\_\_\_\_\_  
Fred McCarthy, Mayor      Date

Town of Coupeville

\_\_\_\_\_  
Nancy Conard, Mayor      Date

Port of South Whidbey

\_\_\_\_\_  
Curt Gordon, Commissioner      Date

Port of Coupeville

\_\_\_\_\_  
Marshall Bronson, Commissioner      Date

Public Transportation Benefit Authority

\_\_\_\_\_  
Rick Almberg, Chair      Date