



**MINUTES
DESIGN REVIEW BOARD
August 15, 2017**

Bob Dalton called the meeting to order at 6:07 PM.

ATTENDANCE

Members Present: Bob Dalton, Janet Ploof, Sieb Jurriaans, Cathy Rocks
Staff Present: Kelsey Loch
Guests: Burt Beusch (Council), Trilby Coolidge, Ben Courteau, Melissa Brown

1. Minutes

Minutes of the July 18th meeting were approved.

A question was raised about the Blue Sound Music sign located on Wharf Street. This was not an approved sign.

2. Applications

a. Sign & Trim, DRB-17-020 (207 1st Street) Ben Courteau & Melissa Brown

Ben Courteau and Melissa Brown introduced the proposed sign installment and answered questions. The DRB reviewed the staff report.

Cathy Rock and Janet Ploof moved and seconded the motion to recommend approval of the proposed sign and trim color.

All in favor.

3. New Business

a. Temporary Pop-up Tent Ordinance

There was discussion by all members of the board about how to create an ordinance that would allow for temporary pop-up tents for events. The hopes would be to prevent pop-up tents from becoming semi-permanent structures.

There were questions in regards to past discussions that occurred several years ago about pop-up tents that started with Langley Commons.

It was recommended to outline a guide for writing an ordinance to the next meeting.

b. A motion was passed to approve changing the time of the meeting to 5:30pm.

Sieb Jurriaans and Janet Ploof moved and seconded the motion to approve the time change.

Meeting adjourned at 6:28 pm

The next Design Review Board meeting is scheduled for Tuesday September 19, 2017 at 5:30 pm.