



**MINUTES
DESIGN REVIEW BOARD
March 20, 2018**

Bob Dalton called the meeting to order at 5:30 PM.

ATTENDANCE

Members Present: Bob Dalton, Cathy Rooks Dan Gulden, Sieb Jurriaans, Sandy Wainwright
Staff Present: Brigid Reynolds
Regrets: Janet Ploof

1. Minutes

Minutes of the February 6, 2018 meeting were approved.

2. Applications

- a. Exterior Modification, 108 McLeod Alley, DRB-18-003, Flat Rock Productions
The DRB reviewed the staff report and Eric Richmond, Flat Rock Productions spoke to the application. The exterior improvements are to the rear elevation of the building to clean up the landscaping, add two parking stalls, replace the stairs, and add a door.
Sandy Wainwright and Sieb Jurriaans moved and seconded the motion to recommend approval of the proposed exterior modification. All in favor.
- b. Sign, 302 First Street, DRB-18-004 L Studio Modern
The DRB reviewed the staff report for the new proposed sign. It will be in the same location as the existing Brackenwood sign and no lighting is proposed.
Dan Gulden and Sandy Wainwright moved and seconded the motion to recommend approval of the proposed sign. All in favor.

3. Other Business

- a. DRB members discussed if it would be useful to prepare a list of suitable plants/shrubs and trees for the City that could be adopted as part of the Design Guidelines and given to applicants. The DRB will continue this discussion at its next meeting.
- b. DRB members agreed to move the meeting time to 5:00 pm.

Meeting adjourned at 5:50 pm.

The next Design Review Board meeting is scheduled for **Wednesday April 17, 2018** at 5:00 pm.