



MINUTES
DESIGN REVIEW BOARD
Special Meeting
February 6, 2018

Bob Dalton called the meeting to order at 5:00 PM.

ATTENDANCE

Members Present: Bob Dalton, Janet Ploof, Cathy Rooks Dan Gulden, Sieb Jurriaans, Sandy Wainwright
Staff Present: Brigid Reynolds, Stan Berryman
Council: Dominique Emerson

1. Minutes

Minutes of the December 19, 2018 meeting were approved.

2. Ethics

Brigid raised the subject of an email received from a business owner to the DRB and Ethics Board that states DRB members who are volunteers with non-profit organizations such as Langley Main Street and the Chamber of Commerce are in conflict when reviewing applications for proposed development in the public right of way because these organizations receive funds from the City. She stated she will seek an advisory opinion from the Ethics Board. But for tonight's meeting all DRB members may participate in the discussion, complete their review and make an advisory recommendation for Mayor and Council's approval.

3. Applications

- a. First Street Sidewalk, DRB-18-001, Public Works Department
The Board reviewed the staff report and discussed the submission. Stan Berryman talked about the consultation process with adjacent property owners. DRB members reviewed the landscape plan and expressed concern about the proposed types of plants that might grow too large. The need for some type of low fencing was also identified to keep the rabbits out while the plants had time to mature. Maintenance of the landscaping was also identified. Stan stated the City would be responsible for watering and maintaining the plantings.
Cathy volunteered to prepare a more suitable plant list and review it with Jean Alderdice, one of the neighbors.

Janet Ploof and Sandy Wainwright moved and seconded the motion to recommend approval of the sidewalk and drainage improvements subject to a revised planting plan to be prepared by Cathy Rooks which will be reviewed at the DRB meeting on Feb 21. All in favor.

- b. Minor amendment to the exterior remodel, DRB-17-016 (Callahan's Firehouse – 179 Second St) Flat Rock Productions

The Board reviewed this application at its June 20, 2017 meeting and recommended its approval. The proponent is proposing to add dormers to the design which was not part of the original application. The DRB reviewed revised drawings from Flat Rock Productions dated 01/08/18.

Dan Gulden and Sieb Jurriaans moved and seconded the motion to recommend approval of the proposed revision. All in favor.

Meeting adjourned at 5:30 pm

The next Design Review Board meeting is scheduled for **Wednesday February 21, 2018** at 5:30 pm.