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P.O. Box 366  
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(360) 221-4246

**City of Langley**  
**WISHING WHALE AD HOC COMMITTEE (WWAH)**  
**AGENDA**

**TUESDAY AUGUST 18 9:30 – 11:00 AM**

**LANGLEY CITY HALL VIA ZOOM**

**112 2<sup>nd</sup> Street, Langley WA**

Wishing Whale Ad Hoc Committee (WWAH) is inviting you to a scheduled Zoom meeting.

Topic: Wishing Whale Ad Hoc Committee Zoom Meeting

Time: July 21st @ 9:30

Join Zoom Meeting

<https://us02web.zoom.us/j/88460070955?pwd=Smc1U29GVsYV85UkZoODFycHIDdz09>

Meeting ID: 884 6007 0955

Password: 967471

One tap mobile

+12532158782,,88460070955#,,,,0#,,967471# US (Tacoma)

+16699006833,,88460070955#,,,,0#,,967471# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 884 6007 0955

Password: 967471

Find your local number: <https://us02web.zoom.us/u/kdPZoDGQAz>

1. Call to Order
2. Approve agenda
3. Reading of Conflict of Interest Statement (below)
4. Approve minutes of August 4 WWAH meeting, V03

5. Discuss sunset of WWAH Committee
6. New Business, DOES NOT APPLY
7. Citizen comments: COMMENTS WELCOME 3 MINUTES PER PERSON. IF TIME RUNS OUT REQUEST CITIZENS IN "ZOOM WAITING ROOM" TO SEND EMAIL TO CITY AT
8. Announcements; none planned
9. Consider approval of minutes of this meeting while in session
10. Adjourn

**Statement regarding Potential Conflicts of Interest -**

Officials, employees, consultants, volunteers and vendors are obliged to withdraw from any involvement in a matter where there is a conflict or perceived conflict, even if they feel certain they can act impartially. If a conflict, or potential conflict exists, the affected party shall declare so at the first public meeting when the matter is being considered. And shall withdraw from the meeting or future meetings for the duration of the discussion of the issue.

## Guiding Principles for Citizen Committees and Boards.

- All advisory board and committee meetings are to be conducted in public session and noticed in accordance with state law, unless otherwise advised by the city attorney.
- Individual committee members and the collective group will be fair, impartial, and respectful of the public, staff, and each other.
- Committee members will respect the limitations of their individual and collective authority. The role of the committee is to advise the city council and/or staff. Please keep in mind that committee appointment does not empower you to make final decisions, unless authorized by state law or the group's enabling ordinance, or to supervise staff.
- Members will strive to appreciate differences in approach and point of view, whether from each other, the community, the city council, or staff.
- Each member will participate in the group's discussions and work assignments without dominating the discussion or activity of the committee.
- The committee chair will ensure that all members have a fair, balanced, and respectful opportunity to share their knowledge and perspectives.
- The committee will attempt to reach consensus on issues. If consensus is not possible, strong differing opinions, such as "minority" opinions, should be recorded and acknowledged in the committee's report to the city council.
- There should be "no surprises" from the committee, either in the nature of the work being undertaken by the committee or the method and timing for conveyance of recommendations to the city council. The staff liaison fulfills an important role in assisting the committee in this regard.

When presenting recommendations to the Council, it is essential that advisory group members keep the following in mind:

- all recommendations should be in written form;
- all ideas should be expressed in clear and concise language;
- proposed solutions should be viable and cost-effective;
- recommendations should identify the reasons for the changes suggested;
- the advice should reflect a consensus of a majority of the group members.