

## Langley City Council Meeting Minutes

July 20, 2015

Mayor McCarthy called the meeting to order at 5:30 PM. Present were City Council Members Thomas Gill, Jim Sundberg, and Robin Black, Bruce Allen and Rene Neff. Also present were Stan Berryman, Public Works Director; Michael Davolio, Planning Director; Dave Marks, Chief of Police and Debbie Mahler, Clerk/Finance Director. Mayor McCarthy led the flag salute.

**MOTION:** To approve the agenda as amended. Motion - Allen, 2<sup>nd</sup> - Gill. Approval of tourism funding was moved up to New Business. Motion passed.

**MOTION:** To approve the consent agenda. Motion - Allen, 2<sup>nd</sup> – Gill. The consent agenda was approved with all in favor.

### CONSENT AGENDA

- a. Approval of council meeting minutes of 7/6/15
- b. Approval of claims warrants Nos. 33461-33498 in the amount of \$92,452.51
- c. Approval of payroll warrants Nos. 33304-33328 (6-15-15) in the amount of \$53,054.71 and Nos. 33372-33396 (6-30-15) in the amount of \$54,374.10.

### COMMISSION AND BOARD REPORTS

*Senior Services of Island County* – Sharon Weiser and Chasity Smith of Senior Services reported on the services they provide in Island County. Sharon thanked the City for funding services in Langley. Senior Services provided 11,275 contacts with seniors and their representatives in the last year. They are no longer getting any increases in funding from state or national level. Chasity works out of Bayview Center doing outreach from Greenbank south. She provides information and assistance for aging and disability programs, advocacy, referrals, insurance advising, etc. Her emphasis is on those with social and economic needs. She is at the Soup Kitchen and in Brookhaven in Langley once a month to be available to seniors. She does some home visits for those who cannot get out. Chasity on average provides about 250 contacts per month. She also administers the state program to help support unpaid family caregivers with an average case load of about 20 caregivers. Sharon passed out copies of their 2014 annual report.

### CITIZEN COMMENTS

There were no comments at this time.

### STAFF REPORTS

*Community Planning.* Michael Davolio reported that he and our intern attended a state planning forum last week. They gained very important information for our comp plan process. The Double Bluff Brewery application comes before Planning Advisory Board soon. The City Intern is updating our 2013 parking study of the city. He did some documentation in early June and during mid-July. He is also drafting a Langley Development Guide to help applicants. The Langley Passage development has applied for a clearing and grading permit. Michael will be making sure that the development conforms with the 35 conditions given in the development pre-approval. He will be putting together a timeline and sequence

report of the conditions. Michael has been a member of the American Institute of Certified Planners since 1989 and has been appointed to their exam committee. He has been discussing with the PAB and with the county, changes in the City's urban growth area. The County is going through the same comp plan amendment process, and have a meeting scheduled here in Langley soon. Michael talked to the county today regarding the joint planning area. He would like to extend it to the entire Langley Loop. The comp plan review process and the methods of public participation was discussed for some time. The PAB has doubled their meeting schedule. The process will include lots of public feedback and public hearings.

*Public Works.* Stan Berryman reported he has been trying to schedule the Tree company we have used in the past to trim the foliage on Cascade Avenue. He has an appointment with them next week. They will also look at some tree issues on city property. Northview pond request for bids are out for work on the detention pond. Stan stated that they can't do the dredging he planned on because the county landfill will not take the sediments because of petroleum. They will take out the vegetation and reestablish the outfall so it will drain better and dry up quite a bit. This should happen in August. Crosswalks were restriped with a new material that should last a lot longer. Two interns started this week. They are doing pruning, mowing, and other maintenance work.

*Police Department.* Chief Marks reported Choochokum went well. There were a few noise complaints about the music. 6,500 people participated in the Ragnar relay on Saturday and there were some significant traffic issues. The route may need to be changed next year. The Pride parade on the 2<sup>nd</sup> of August should be a huge turnout and the triathlon comes thru town on the 1<sup>st</sup>. The Law & Justice Council meeting is this Wednesday at noon, then the Substance Abuse Coalition. A meeting will be held at the Oak Harbor library on July 30<sup>th</sup> regarding jail issues.

*Finance.* Debbie Mahler distributed the mid-year report of fund balances, revenues, expenditures and graphed economic information. She reported that the city is right on budget, with the exception of the Street Fund, which may need a contribution from the general fund or a short time loan to be solvent. The revenue graphs show that the City's assessed value has been falling for a number of years and is now starting to come back up. Sales tax, hotel/motel tax, and real estate excise tax show the same type of patterns. Debbie also gave a report on the amount and types of building permits issued in the last few years. She asked that the Council schedule a budget workshop to discuss the budget goals and policies for 2016 and to review the fiscal policies in the budget.

## **MAYOR'S REPORT**

Mayor McCarthy reported that there will be a floodplain Maps meeting on August 26<sup>th</sup> from 6-8pm at the Coupeville Recreation Hall. The City is sending notification this week to seventy waterfront property owners. The categorizations of waterfront properties have changed which can make a big difference in the cost of flood insurance for homeowners. The economic development luncheon in June was focused on the arts and was very successful. Thanks to Michael Davolio and Frank Rose for putting it together. The next quarterly economic development workshop is scheduled for September 29<sup>th</sup>. The presenters are Carolyn Eslick and Tammy McVeety from Grow Washington and they will be speaking about incubating new businesses. The "Here for You" program has been implemented with 67 city businesses. The participating businesses all have their open days and hours posted on their shops and on the City, Chamber and Main Street websites. The new Chamber website is a product of the City's Infusion Soft contract.

Mayor McCarthy also reported that the Ethic's Board openings have been reposted. We still have two open positions. He also reported on the post office driveway access issues. During Choochokum, the post office blocked the driveway with a large van blocking all emergency vehicle access and the fire hydrant. He has informed the postmaster that he cannot do that. The Postmaster has responded that he will put up a

fence. The city owns the property and it is sub-leased to the postal service. We have suggested signage because they are worried about cars driving through while the postal trucks are loading. Mayor McCarthy will serve on a committee that is reviewing the jail death. He will attend the first meeting on Wednesday.

## **UNFINISHED BUSINESS**

*Food Van complaint investigation.* Mayor submitted an executive summary of his report on his investigation of the complaint. He gathered background information on the ordinance that was passed, the complaints received, did interviews and made final recommendations. He found no wrongdoing but recommended the ordinance be reviewed, the application form should be revised, and a few other minor improvements should be made.

## **NEW BUSINESS**

Approval of Tourism Funding applications.

**MOTION:** To approve Tourism funding contracts with Choochokum and The Whale Museum at \$5,000 each. Motion – Neff, 2<sup>nd</sup> – Black. Motion carried with Councilman Allen recusing himself.

*Budget Goal Setting Workshop.* A workshop was set for Tuesday, August 18<sup>th</sup> at 1 pm.  
Rene – concerns

*Public Restroom repair and maintenance discussion* – Robin Black feels the maintenance schedule on the bathrooms needs to be upped for the summer months. She also feels the sinks and countertops need to be replaced. Chamber has ideas about redoing the walls with artist's murals. The sinks are not ADA compliant. Stan Berryman pointed out that these are capital improvements that need to be planned and budgeted and may have significant costs attached to them. The Council also asked that public works look at increasing the number of daily cleanings. Michaleen the Chamber Director stated that the restrooms often run out of paper products this time of year. The issue of improvements will be looked at during the budget process.

## **COUNCIL REPORTS**

Jim Sundberg reported that the legislature approved the two billion dollar transportation budget and within that was 2.3 million for Island Transit to keep up the tri-county connections. That money should be available quickly to continue the program. Robin Black attended the Port meeting and there are no homeless persons left living at the fairgrounds, all have been helped and moved elsewhere. The Port's marina shuttle is in use and they are tracking the use. The Port will provide the data on the transportation use to the City. A Cell tower is not going in at Port property in Possession Point. The Port is hoping that Main Street is also documenting their shuttle use. A Joint meeting between Port and City in the near future is to be scheduled. Chamber is creating a Christmas Committee and are making great plans for a wonderful community event.

Bruce Allen reported Choochokum was a success; some changes will be made for next year's event. Rene Neff asked that we look at our ordinances regarding trailers and rv's as living units and see what other communities are doing. She feels this could be a way to help with homelessness. The Shakespeare Festival has started and they are very happy in their new home.

The meeting was adjourned at 8:09 PM.

Respectfully submitted,

Debbie L. Mahler, Director of Finance/City Clerk