City of Langley
DESIGN REVIEW BOARD
AGENDA
June 18, 2019 @ 5:00 pm
LANGLEY CITY HALL
112 2nd Street, Langley WA

1. Call to Order

2. Approve agenda

3. Approve minutes of May 21, 2019

4. Discussion Items:
   a. DRB-19-009, Cascade Bluff Park Telescope
   b. DRB-19-010 Langley Park Historic Interpretative Sign
   c. DRB-19-011 Coffman Building Remodel @ Fairgrounds, 819 Camano Ave

5. New Business

6. Citizen comments

7. Announcements

8. Adjourn

Next Regular Meeting: July 16, 2019
Guiding Principles for Citizen Committees and Boards.

- All advisory board and committee meetings are to be conducted in public session and noticed in accordance with state law, unless otherwise advised by the city attorney.

- Individual committee members and the collective group will be fair, impartial, and respectful of the public, staff, and each other.

- Committee members will respect the limitations of their individual and collective authority. The role of the committee is to advise the city council and/or staff. Please keep in mind that committee appointment does not empower you to make final decisions, unless authorized by state law or the group’s enabling ordinance, or to supervise staff.

- Members will strive to appreciate differences in approach and point of view, whether from each other, the community, the city council, or staff.

- Each member will participate in the group’s discussions and work assignments without dominating the discussion or activity of the committee.

- The committee chair will ensure that all members have a fair, balanced, and respectful opportunity to share their knowledge and perspectives.

- The committee will attempt to reach consensus on issues. If consensus is not possible, strong differing opinions, such as “minority” opinions, should be recorded and acknowledged in the committee’s report to the city council.

- There should be “no surprises” from the committee, either in the nature of the work being undertaken by the committee or the method and timing for conveyance of recommendations to the city council. The staff liaison fulfills an important role in assisting the committee in this regard.

When presenting recommendations to the Council, it is essential that advisory group members keep the following in mind:

- all recommendations should be in written form;

- all ideas should be expressed in clear and concise language;

- proposed solutions should be viable and cost-effective;

- recommendations should identify the reasons for the changes suggested;

- the advice should reflect a consensus of a majority of the group members.
City of Langley
DESIGN REVIEW BOARD
MINUTES
MAY 22, 2019
LANGLEY CITY HALL
112 2nd Street, Langley WA

ATTENDANCE
Board: Bob Dalton, chair; Dan Gulden; Cathy Rooks, Janet Ploof, SandraJean Wainwright
Regrets: Sieb Juriaans
Staff: Brigid Reynolds, Director of Planning; Jill Needham, Planning Assistant

1. Call to Order
   The meeting was called to order at 5:00 PM

2. Approve agenda
   The agenda was approved.

3. Approve minutes of
   The minutes of April 16 were approved.

4. Discussion Items:
   a. DRB-19-007 Sign for Anthes Ferments, 138 Second St
      Staff presented the report for the new sign at the above location. It is proposed to be round in shape and similar in color to the existing sign. Cathy Rooks moved to recommend approval and Bob Dalton seconded. All in favor.
   b. DRB-19-008 Multitenant Sign for 195 Second St.
      Staff presented the report for the new sign for Piper Finlay Real Estate, Ross Chapin Architects, and Langley Mainstreet. Janet Ploof and SandraJean
Wainwright recused themselves because of their involvement with Langley Mainstreet. Dan made the motion to recommend approval, seconded by Cathy. All in favor.

5. **New Business**

Bob Dalton brought the new Keller Williams Realty sign on the Porter Building to staff’s attention. Brigid responded that a permit was never obtained. She will follow up with the tenant.

6. **Citizen comments**

There were no citizen comments.

7. **Announcements**

There were no announcements

8. **Adjourn**

The meeting was adjourned at 5:09 PM

9. **Next Regular Meeting:**

The next meeting is scheduled for June 18, 2019.
STAFF REPORT

DRB-19-009: Scenic View Telescope for Cascade Ave

MEETING DATE: June 18, 2019

STAFF CONTACT: Brigid Reynolds, MCP, MCIP, RPP – Director of Community Planning

ATTACHMENTS: Catalog cut sheet, photo of existing telescope at Boy & Dog Park, location aerial

PROJECT DESCRIPTION

The applicant is proposing to install an ADA accessible telescope and concrete mounting surface beside the sidewalk on Cascade across from the Saratoga Inn. The telescope will be the same model and color as the existing telescope in Boy & Dog Park. The telescope was initially approved alongside the two others proposed at Boy & Dog Park by the DRB in 2017.

ANALYSIS

Proposed signs are reviewable by the Design Review Board in accordance with Langley Municipal Code (LMC) Sections 18.34.030 A)

1. **Purpose and Intent Statements:** The proposed telescopes are consistent with the Purpose and Intent Statements regarding Building and Construction stated in the LMC Chapter 15.01. The telescope will be constructed such that the public rights-of-way and scenic and open spaces are protected from undue degradation. The telescopes will be constructed consistent with the Design Review Standards for street furniture such that their design and location has considered longevity and safety of use.

2. **Materials & Color:** The proposed telescope will be beige in color to match the other two at Boy & Dog

3. **Location:** The proposed telescope will be located between the bench and interpretive sign on the east side of Cascade Ave
PROPOSED FINDINGS AND CONCLUSIONS:

1. The City of Langley received a complete application from Callahan McVay, President of Langley Mainstreet.
2. In accordance with Section 18.34.060 of the Langley Municipal Code, planning staff have reviewed the application for consistency with the Municipal Code and Design Review Guidelines and recommends approval.

RECOMMENDATION:

Staff recommends the DRB recommend approval of DRB-19-009 for the scenic view telescope on the east side of Cascade Ave.
SM-1000 DOUBLE TELESCOPE

This unique mounting allows both standard and handicap telescopes on one pedestal. This arrangement can be utilized in many ways: from an adult with a child viewing at the same time to one person using the standard telescope and one being used by a person in a wheelchair. Both price and space is saved with this type of installation. All SM-1000 telescopes are the same; only the mounting differs.

$5695.00

MECHANICAL AND OPTICAL SPECIFICATIONS

20 power w/ 60 mm objective all color corrected optics for clear viewing

TELESCOPE MAIN TUBE

Manufactured from TENZALOY. This material features high impact resistance to help stop vandalism and has a very low corrosion factor.

HEAVY STEEL BASE COLUMN

Seamless 4-1/2" tube with 1/4" wall thickness. Base plate (3/8") is also manufactured from steel and is 360 degrees welded to main column.

TURNTABLE

Marked for ease in locating various viewpoints.
STAFF REPORT

DRB-19-010: Historical Interpretive Sign for Langley Park

MEETING DATE: June 18, 2019

STAFF CONTACT: Brigid Reynolds, MCP, MCIP, RPP – Director of Community Planning

ATTACHMENTS: Design and proposed location of sign

PROJECT DESCRIPTION

Langley Mainstreet is proposing to install a 2’ x 3’ freestanding historical interpretive sign at Langley Park. The display will be similar to those that currently exist at the Fairgrounds and Frick Lane. The sign will be affixed to a double pedestal exhibit base that will be mounted on either a concrete pad or in holes filled with pea gravel. The sign will indicate the lot’s designation as a park as well as illustrate its historical significance.

ANALYSIS

Proposed signs are reviewable by the Design Review Board in accordance with Langley Municipal Code (LMC) Sections 18.34.030 A) and 18.35. The sign’s consistency with LMC Chapter 18.35 is examined below.

1. Purpose and Intent Statements: The proposed sign is consistent with the Purpose and Intent Statements regarding signage stated with the LMC. It is visually appropriate for the unique building-scape of the City, expressive of the identity of the business without violating the character of the surroundings in which it will be located, and legible at a distance and pace at which it can be seen.

2. Size: The proposed sign is 2’ by 3,’ for a total of 6 sf.

3. Materials & Color: The proposed sign will have a black background with 4 historical photos and a timeline. Along the top of the proposed sign is a turquoise bar that will house the title. The color was chosen to match the Parks & Trails category of the wayfinding scheme.

4. Height & Projection: The proposed sign will be identical in height to the existing historical signs placed at the Fairgrounds and Frick Lane.
PROPOSED FINDINGS AND CONCLUSIONS:

1. The City of Langley received an application from Bob Waterman and the Langley Mainstreet Association on June 10, 2019.
2. In accordance with Section 18.34.030(D) of the Langley Municipal Code, planning staff have reviewed the application for the sign for consistency with Section 18.35 of the Municipal Code and recommends approval.

RECOMMENDATION:

Staff recommends the DRB recommend approval of DRB-19-010 for Langley Mainstreet.
Attachment 1: Proposed Sign Location

Sign Permit Checklist

Proposed sign location:

Langley Park seen from Anthes Avenue. Proposed location of sign (arrow).

Approximate look of installed sign. (Photoshoped image).
Draft of sign:

Langley Park History

1910 Vroman House
Second Street
Bunkhouse (Museum)

1917: First High School classes taught by Olga Reynolds.
Telephone switchboard and office located in newspaper.
1917: Francis starts Star brand of shoes.
1922: Joseph Primavera moves family and Star Mercantile to First Street.
1926: Drive-In Hแรกter's Columbia Lumber Yard.
1936: E.R. Kirk buys the house and runs a brush packing plant.
1962: Bernard ("Bud") Waterman buys the property and dedicates it to the Langley Community Club in 1968.
1968: Building demolished.
1973: Occidental Whistler Record building constructed.
1992: Lot sold to Craig Smith.
1997: Occidental Building demolished.
1997: Nancy Nordhoff wins 1st and 2nd place design competition.

1964 - Building being demolished
1949 - Record Building, 1973 - 1992
1998 - Ground breaking for Park

Description of sign:

A single, 24" x 36" digital fiberglass-embedded, matte finish panel on an aluminum, double pedestal exhibit base to be mounted either on a concrete pad or in holes filled with pea gravel.

The display will be similar to the history displays currently on Frick Lane except for a green band at the top matching the color for "Parks and Trails" signs per the current wayfinding signage.

The sign will indicate that this is a park as well as illustrate the past history of the lot. It will be consistent with the look of the 12 existing historic displays on Frick Lane, the Marina, and the Fairgrounds.

Installation of the sign:

The sign will be designed and installed by the Langley Main Street Association.
STAFF REPORT

DRB-19-011: Coffman Building, Fairgrounds, 819 Camano Ave

MEETING DATE: June 18, 2019

STAFF CONTACT: Brigid Reynolds, MCP, MCIP, RPP – Director of Community Planning

ATTACHMENTS: Photos of existing structure and Elevation Drawings

PROJECT DESCRIPTION
The Port of South Whidbey is proposing to enclose the existing covered gathering area in the Coffman Building to create two ADA restrooms and a storage area. In the interior, the existing meeting room’s finishes are proposed to be updated, the existing wet kitchen is proposed to be remodeled, and a new dry kitchen is proposed to be added. Also proposed are two new entrance doors, as well as new exterior paint. A new ADA compliant walkway of approximately 260 sf is proposed to allow restroom access. Exterior emergency lighting is proposed.

ANALYSIS
Proposed development is reviewed by the Design Review Board in accordance with Langley Municipal Code (LMC) Sections 18.34.030 (A) and (B) and LMC 18.19.070.
1. **Purpose and Intent Statements**: The proposed improvements are consistent with the purpose as outlined in LMC 18.34.030 as they involve enclosing an existing building to provide bathroom facilities and provide ADA access.

2. **Location**: The Coffman Building is located on the east side of the Fairgrounds about 15 ft from Langley Rd.

PROPOSED FINDINGS AND CONCLUSIONS:
1. The City of Langley received an application from the Port on June 10, 2019.
2. In accordance with Section 18.34.060 of the Langley Municipal Code, Public Works and Planning staff have reviewed the application for consistency with Municipal Code and Design Review Guidelines and recommends approval.

STAFF RECOMMENDATION:
That DRB recommend approval of DRB-19-006 to enclose the gathering area of the Coffman Building at the Fairgrounds as shown on the attached elevation drawings and subject to the exterior lighting being full cut-off..
Attachment No. 1 Photos of Existing Building

Fig. 1 Main entrance of the building facing east

Fig. 2 Proposed site of restrooms and storage area
Elevation drawings
(North elevation)