



112 Second Street  
P.O. Box 366  
Langley, WA 98260  
(360) 221-4246

**City of Langley**  
**PARKS & OPEN SPACE**  
**MINUTES**  
**JUNE 12, 2019**  
**LANGLEY CITY HALL**  
112 2<sup>nd</sup> Street, Langley WA

**ATTENDANCE**

Board: Gail Fleming, chair; Joann Quintana; Marianne Edain;

Regrets: Shanti Loustaunou

Staff: Stan Berryman, Director of Public Works; Jill Needham, Planning Assistant

**1. Call to Order**

The meeting was called to order at 3:00 PM

**2. Approve agenda**

Marianne wished to add City Owned Critical Area Tract Preservation Conditions to the agenda as discussion item e. Approved as amended.

**3. Approve minutes of**

The minutes of May 8, 2019 were approved.

**4. Discussion Items:**

a. The Highlands Tract B

Stan distributed copied of an email from the city attorney clarifying that Tract B is owned by the City and the HOA has no obligation toward the tract. Stan will forward the email to update the HOA accordingly.

b. Outer Loop Trail Update

Gail reported that she and a group of city representatives met with Phil Simon to discuss using the existing utility easement as a public trail. Mr. Simon agreed to dedicate the approximately 14 acres west of the easement to the city as long as he could secure two annexed buildable lots east of the easement. He asked that the northern section of the trail corridor be moved slightly west to accommodate a second buildable lot. Jill reviewed the proposal and reported that two buildable lots cannot be created due to the wetlands and steep slopes. The only buildable lot, albeit small, exists in the SE corner. A critical area tract must be created in areas with an acre or more of steep slopes and their buffers as per LMC16.20.045.C.1.b. Jill reports that Brigid has inquired with County regarding annexation potential. Jill agreed to discuss with Brigid when they receive a response.

Marianne raised the issue of the conditions required to impose in order for the City to accept such a large critical area tract. She read a response to this issue from Whidbey Camano Land Trust indicating that the donor should in most instances donate 5% of the sale value of the property in question for the purpose of long-term maintenance.

c. Parks/Open Space CIP

Stan informed POS that RCO requires a Capital Improvement Plan and a Transportation Improvement Plan to be eligible for grants. Identified for inclusion was the ADA lift for Seawall Park, approximately \$200k and engineering, approximately \$10k. The cost of paving the promenade was unknown. POS suggested adding funding for a restroom at Seawall Park, a walking loop, pathway lighting, and utilities. Gail proposed a budget request from the city for an ADA accessible porta potty for one year at \$150 per month.

\$750k will be listed for land acquisition, and other funding will be diverted to critical area restoration, trail maintenance and improvement of the Sandy Point/Edgecliff project.

d. Seawall Park Update

No updates

e. Conditions for City acquisition of critical areas

Jill reports that this question was on her list of research items.

**5. New Business**

There was no new business.

**6. Citizen comments**

There were no citizen comments.

**7. Announcements**

There were no announcements

**8. Adjourn**

The meeting was adjourned at 4:30PM

**9. Next Regular Meeting:**

The next meeting is scheduled for July 10, 2019.

## **Guiding Principles for Citizen Committees and Boards.**

- All advisory board and committee meetings are to be conducted in public session and noticed in accordance with state law, unless otherwise advised by the city attorney.
- Individual committee members and the collective group will be fair, impartial, and respectful of the public, staff, and each other.
- Committee members will respect the limitations of their individual and collective authority. The role of the committee is to advise the city council and/or staff. Please keep in mind that committee appointment does not empower you to make final decisions, unless authorized by state law or the group's enabling ordinance, or to supervise staff.
- Members will strive to appreciate differences in approach and point of view, whether from each other, the community, the city council, or staff.
- Each member will participate in the group's discussions and work assignments without dominating the discussion or activity of the committee.
- The committee chair will ensure that all members have a fair, balanced, and respectful opportunity to share their knowledge and perspectives.
- The committee will attempt to reach consensus on issues. If consensus is not possible, strong differing opinions, such as "minority" opinions, should be recorded and acknowledged in the committee's report to the city council.
- There should be "no surprises" from the committee, either in the nature of the work being undertaken by the committee or the method and timing for conveyance of recommendations to the city council. The staff liaison fulfills an important role in assisting the committee in this regard.

When presenting recommendations to the Council, it is essential that advisory group members keep the following in mind:

- all recommendations should be in written form;
- all ideas should be expressed in clear and concise language;
- proposed solutions should be viable and cost-effective;
- recommendations should identify the reasons for the changes suggested;
- the advice should reflect a consensus of a majority of the group members.