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City of Langley
PARKS & OPEN SPACE
MINUTES
MARCH 13, 2019
LANGLEY CITY HALL
112 2nd Street, Langley WA

ATTENDANCE

Board: Gail Fleming, chair; Joann Quintana; Marianne Edain

Regrets: Shanti Loustaunou

Staff: Jill Needham, Planning Assistant; Stan Berryman, Public Works Director

Council: Peter Morton, liaison

Citizens: John Lawson, Community Club; Kent Hansen, Island Trails; Guy Burneko; Trilby Coolidge; Emi Gunn

1. Call to Order

The meeting was called to order at 3:00 PM

2. Approve agenda

The agenda was approved.

3. Approve minutes of

The minutes of January 9, 2019 were approved.

4. Discussion Items:

a. Generation Park

Stan provided 3 playground equipment options from the quote from Northwest Playground Equipment. Stan recommended Option 1. The Community Club has offered \$5,000 towards the cost but agreed to donate as much as \$8,500 to

offset the total cost. Stan reports that the funds are available from the Public Works Budget. Stan agreed to present POS's recommendation to Council.

It was moved and seconded to recommend Option 1 but modified to include 2 toddler swings to Council. All in favor.

b. Outerloop Trail Update

Segment 1 of the Outerloop Trail (between Upper Langley and Coles Road) has been put on hold for the time being, though alternative routes are being explored.

Jill reported that Phil Simon requested to meet with City to discuss granting a strip along the western edge of his property to the City for the purpose of an unimproved public trail. Wetlands, steep slopes, and the Saratoga Creek 100ft buffer exist in this area and the land may not prove suitable for a trail. Jill recommends organizing a site visit with POS and interested parties at a later date. In the meantime, the staff will research the proposal. Peter agreed to report on this at Council.

c. Seawall Park Update

Joann spoke with ADA advocate Chris Salomone who has consulted with lift contractors. She reports that he is working to arrange a site visit with a contractor that will hopefully yield a rough cost estimate. Chris is also seeking sources of grant funding. He will present his findings to the Council, and Stan will follow up.

It was agreed that the specific items requested for will be the promenade, shelters, a restroom, and a lift. Grant funding will be sought for ADA improvements, transportation, and shelter.

A motion was made and seconded for POS to request to Council that Seawall Park be included in the budget and work plan, and that grant funding be solicited. Grant funding would be for the promenade only and not for utilities. All in favor.

d. Grants Update

There will be no application for the Garden Club grant. Because RCO grants run on a 2 year cycle, 2019 will be the year to decide and prepare for the grant application. It was agreed upon to make Seawall Park the funding priority as the project has the most concrete plans.

Joann proposed instituting a state Certified Creative District on the fairgrounds and school district property. This would create a district designed for the creative

economy and to attract artists. There is an application process which is intended to be a basis for further grant applications. State funding is available.

Marianne mentioned that the Goosefoot grant process requires a Letter of Inquiry which will be due April 8th. Peter pointed out that POS would be required to request Council approval before formally submitting an application. It was agreed that Jill would write a draft Letter of Inquiry and circulate it to POS to review. It was suggested to include in the Goosefoot grant application a statement as to why Langley needs the funds –because it doesn't have them and that all parties involved are volunteers. Gail agreed to ask whether the Community Club could/would be willing to sponsor the application.

Marianne agreed to research the timeline for the Island County Conservation Futures grant funding program.

5. New Business

There was no new business.

6. Citizen comments

There were no citizen comments.

7. Announcements

There were no announcements.

8. Adjourn

The meeting was adjourned at 5:00PM

9. Next Regular Meeting:

The next meeting is scheduled for April 10, 2019.

Guiding Principles for Citizen Committees and Boards.

- All advisory board and committee meetings are to be conducted in public session and noticed in accordance with state law, unless otherwise advised by the city attorney.
- Individual committee members and the collective group will be fair, impartial, and respectful of the public, staff, and each other.
- Committee members will respect the limitations of their individual and collective authority. The role of the committee is to advise the city council and/or staff. Please keep in mind that committee appointment does not empower you to make final decisions, unless authorized by state law or the group's enabling ordinance, or to supervise staff.
- Members will strive to appreciate differences in approach and point of view, whether from each other, the community, the city council, or staff.
- Each member will participate in the group's discussions and work assignments without dominating the discussion or activity of the committee.
- The committee chair will ensure that all members have a fair, balanced, and respectful opportunity to share their knowledge and perspectives.
- The committee will attempt to reach consensus on issues. If consensus is not possible, strong differing opinions, such as "minority" opinions, should be recorded and acknowledged in the committee's report to the city council.
- There should be "no surprises" from the committee, either in the nature of the work being undertaken by the committee or the method and timing for conveyance of recommendations to the city council. The staff liaison fulfills an important role in assisting the committee in this regard.

When presenting recommendations to the Council, it is essential that advisory group members keep the following in mind:

- all recommendations should be in written form;
- all ideas should be expressed in clear and concise language;
- proposed solutions should be viable and cost-effective;
- recommendations should identify the reasons for the changes suggested;
- the advice should reflect a consensus of a majority of the group members.