



112 Second Street
P.O. Box 366
Langley, WA 98260
(360) 221-4246

City of Langley
DESIGN REVIEW BOARD
AGENDA
FEBRUARY 20, 2019 @ 5 PM
LANGLEY CITY HALL
112 2nd Street, Langley WA

1. Call to Order
2. Approve agenda
3. Approve minutes of January 15, 2019
4. Discussion Items:
 - a. DRB-19-002 – Sign, 111 First St, Edit
5. New Business
6. Citizen comments
7. Announcements
8. Adjourn

Next Regular Meeting: March 19, 2019

Guiding Principles for Citizen Committees and Boards.

- All advisory board and committee meetings are to be conducted in public session and noticed in accordance with state law, unless otherwise advised by the city attorney.
- Individual committee members and the collective group will be fair, impartial, and respectful of the public, staff, and each other.
- Committee members will respect the limitations of their individual and collective authority. The role of the committee is to advise the city council and/or staff. Please keep in mind that committee appointment does not empower you to make final decisions, unless authorized by state law or the group's enabling ordinance, or to supervise staff.
- Members will strive to appreciate differences in approach and point of view, whether from each other, the community, the city council, or staff.
- Each member will participate in the group's discussions and work assignments without dominating the discussion or activity of the committee.
- The committee chair will ensure that all members have a fair, balanced, and respectful opportunity to share their knowledge and perspectives.
- The committee will attempt to reach consensus on issues. If consensus is not possible, strong differing opinions, such as "minority" opinions, should be recorded and acknowledged in the committee's report to the city council.
- There should be "no surprises" from the committee, either in the nature of the work being undertaken by the committee or the method and timing for conveyance of recommendations to the city council. The staff liaison fulfills an important role in assisting the committee in this regard.

When presenting recommendations to the Council, it is essential that advisory group members keep the following in mind:

- all recommendations should be in written form;
- all ideas should be expressed in clear and concise language;
- proposed solutions should be viable and cost-effective;
- recommendations should identify the reasons for the changes suggested;
- the advice should reflect a consensus of a majority of the group members.



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City of Langley
Design Review Board
MINUTES
January 15, 2019
LANGLEY CITY HALL
112 2nd Street, Langley WA

Attendees: Bob Dalton, chair, Cathy Rooks, Sandra Jean Wainwright, Dan Gulden
Staff - Stan Berryman and Brigid Reynolds

1. Call to Order
2. Approve agenda
3. Approve minutes of December 18, 2018
4. Discussion Items:
 - a. DRB-19-001 First Street/Complete Street Project

Brigid and Stan presented the final drawings for the project. The project is to make improvements to First Street between Anthes Ave and Wharf Street. A plaza will be created at the Anthes/First St intersection, three cross walks will be improved and a new one added at Frick Ln. The project has been subject to three community meetings and multiple advisory committee meetings and community input has been incorporated into the final design. The project was discussed as to its consistency with the Complete Street ordinance. Staff confirmed that the project is generally consistent with the Code.

One email comment was received from Ben Courteau expressing concern about the loss of parking as a result of the Frick Ln cross walk. Other attendees expressed similar concerns.

Due to limited budget the project will likely be completed in phases as additional funds become available. As it is a new crosswalk and mid-block, the Frick Ln crosswalk is a lower priority.

Moved and seconded by Dan Gulden and Cathy Rooks to recommend approval. All in favor.

5. New Business - none
6. Citizen comments - none
7. Announcements - none
8. Adjourned at 5:30 pm
9. Next Regular Meeting: February 20, 2019