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City of Langley
PARKS & OPEN SPACE
MINUTES
JANUARY 9, 2019
LANGLEY CITY HALL
112 2nd Street, Langley WA

ATTENDANCE

Board: Gail Fleming, chair; Marianne Edain, recording; Joann Quintana; Shanti Loustaunou

Staff: Jill Needham, planning assistant

Council: Peter Morton, liaison

Citizens: Emi Gunn, Trilby Coolidge, John Lawson

1. Call to Order

The meeting was called to order at 3:00 PM.

2. Approve agenda

The agenda was amended to move the discussion of Generation Park to the first item for discussion. The agenda was approved as amended.

3. Approve minutes of

The minutes of December 12 meeting were approved.

4. Discussion Items:

a. Generation Park Playground Replacement

John Lawson, representing the Langley Community Club, explained the history of Generation Park and the poor condition of the equipment. According to Stan's memo, the budget for new equipment is \$25,000. The Langley Community Club has expressed that they have earmarked \$5000 for this effort. Stan will prepare a Request for Qualification, to be reviewed by POS. Although a small playground,

John foresees the playground equipment to be modular in design and therefore easier to add onto later as more funding is available. POS was supportive of the proposal.

b. Seawall Park Update

Although Stan was not present, the memo (attached) stated that the engineering costs associated with only the Promenade, realigning the access road, and providing for future utility connections is approximately \$75,000.

Joann provided a brief update on the Wishing Whale project. Chris Salamano of the Langley Arts Fund will be seeking grants for the piece. They have consulted with Georgia Gerber, who is set to commission the 11 ft gray whale sculpture.

c. Grants Update

Jill reported that RCO awards grants in even numbered years only but applications are submitted in odd numbered years. She will update when applications become available. Gail pointed out that trails were included in the Transportation element of the Comp Plan in order to become eligible for certain grants. It has been requested for Stan to discuss the TIP, trails, and funding. Marianne and Jill agreed to review the Garden Club grant timeline.

d. Review Trails Vision Plan

Jill presented the 4th iteration of the Trails Vision Plan with goals from the Comp Plan added. Inaccuracies were identified on the sidewalk inventory map that Jill will edit. POS voted unanimously to recommend that Council approve the Trails Vision Plan. Jill agreed to present it to Council, with the necessary amendments.

e. Introduce 2019 Work Plan

Jill presented the draft of the 2019 Work Plan. It included three separate segments of the Outer Loop Trail, Re-establishing the Middle Earth Trails, Seawall Park improvements, and an Urban Forest Strategy. It was the intention that the projects not completed in 2019 will remain on future workplans as a guide. Joann will work with Jill to amend the purpose statements for Seawall Park.

Discussion about tree inventory strategies led to discussion of tree protection. POS will ask Stan about possibly contracting with another arborist instead of Pioneer Tree Service. Trilby mentioned she had witnessed Pioneer remove trees allegedly on City property without permission. She felt this matter needs to be investigated.

5. New Business

There was no new business.

6. Citizen comments

There were no citizen comments.

7. Announcements

There were no announcements

8. Adjourn

The meeting was adjourned at 5:00 PM.

9. Next Regular Meeting:

The next meeting is scheduled for 13 February 2019.

Guiding Principles for Citizen Committees and Boards.

- All advisory board and committee meetings are to be conducted in public session and noticed in accordance with state law, unless otherwise advised by the city attorney.
- Individual committee members and the collective group will be fair, impartial, and respectful of the public, staff, and each other.
- Committee members will respect the limitations of their individual and collective authority. The role of the committee is to advise the city council and/or staff. Please keep in mind that committee appointment does not empower you to make final decisions, unless authorized by state law or the group's enabling ordinance, or to supervise staff.
- Members will strive to appreciate differences in approach and point of view, whether from each other, the community, the city council, or staff.
- Each member will participate in the group's discussions and work assignments without dominating the discussion or activity of the committee.
- The committee chair will ensure that all members have a fair, balanced, and respectful opportunity to share their knowledge and perspectives.
- The committee will attempt to reach consensus on issues. If consensus is not possible, strong differing opinions, such as "minority" opinions, should be recorded and acknowledged in the committee's report to the city council.
- There should be "no surprises" from the committee, either in the nature of the work being undertaken by the committee or the method and timing for conveyance of recommendations to the city council. The staff liaison fulfills an important role in assisting the committee in this regard.

When presenting recommendations to the Council, it is essential that advisory group members keep the following in mind:

- all recommendations should be in written form;
- all ideas should be expressed in clear and concise language;
- proposed solutions should be viable and cost-effective;
- recommendations should identify the reasons for the changes suggested;
- the advice should reflect a consensus of a majority of the group members.