

CITY OF LANGLEY DRAFT COUNCIL AGENDA

January 2, 2018 5:30 PM

1. CALL TO ORDER

- a. Flag Salute
- b. Roll Call
- c. Mayor's open comment regarding appearance of conflict of interest
- d. Swearing in of Council members Emerson, Korrow and Morton

2. APPROVAL OF AGENDA

3. EXECUTIVE SESSION - To discuss litigation with legal counsel representing the City (approximately 15-20 minutes)

4. CONSENT AGENDA

The **CONSENT AGENDA** consists of routine items that normally do not require further Council discussion. A council member may ask questions about an item before the vote is taken, or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion. A single vote is taken to approve all items remaining on the Consent Agenda.

- a. Approval of council meeting minutes of 12/18/17.....1-4
- b. Approval of claims warrants Nos. and EFTs in the amount of \$57,730.10.....5-15
- c. Confirmation of the Mayor's appointment of Sandrajean Wainwright to the DRB

4. RECOGNITION/APPRECIATION

5. COMMISSION AND BOARD REPORTS

- a. Langley Library Report

6. CITIZEN COMMENTS *

7. MAYOR'S REPORT

8. UNFINISHED BUSINESS

- a. Tourism funding for 2018
- b. Climate Change endorsement discussion
- c. Approval of legal settlement

9. NEW BUSINESS

10. COUNCIL REPORTS

11. DISCUSSION ITEMS

12. ADJOURNMENT

***Citizen Comments:** We welcome comments on subjects of concern or interest that are not on the agenda. Please state your name and address so this can be recorded, and limit your comments to 5 minutes. Questions will be answered immediately if the answer is brief, and the information is available. Otherwise, answers will be provided as soon as possible. Thank you for participating! **If reasonable accommodation of a disability is needed please contact Debbie Mahler at (360) 221-4246 at least 48 hours prior to this meeting.**

Langley City Council Meeting Minutes
December 18, 2017

Mayor Callison called the meeting to order at 5:30 PM. Present were Council members Christy Korrow, Bruce Allen, Ursula Shoudy, Dominique Emerson and Thomas Gill. Also present were Brigid Reynolds, Community Planner; Stan Berryman, Public Works Director; Dave Marks, Police Chief; and Debbie Mahler, Finance Director/Clerk. Mayor Callison led the flag salute.

MOTION: To approve the agenda as amended.
Motion - Emerson, 2nd - Shoudy. Motion passed.

MOTION: To approve the Consent Agenda.
Motion - Emerson, 2nd - Allen. Motion carried.

CONSENT AGENDA

Approval of council meeting minutes of 12-4-17
Claims warrants Nos. 36803-36841 and EFTs in the amount of \$67,379.91
Approval of payroll warrants Nos. 36645-36665 (11/15/17) in the amount of \$43,044.87 and Nos. 36717-36758 (11/30/17) in the amount of \$81,139.87
Approval of Ethics Training and Advisory Board Opinion #0112017

RECOGNITION/APPRECIATION

MOTION: To waive the two reading requirement and pass Resolution No. 794 Thanking Thomas Gill for his dedicated service to the city.
Motion - Emerson, 2nd - Shoudy. The resolution passed unanimously. Mayor Callison also awarded Thomas a Mayor's excellence award and key to the City.

CITIZEN COMMENTS

David Price, a Langley merchant spoke about the plans for changes to First Street. He is against changing parking on First Street from angled to parallel and losing up to 13 parking spaces. Mr. Price gave a statement on what he feels is a final decision done without public input. Mayor Callison went through the steps that have been taken in the process and the public meetings held. The design is not complete, no date has been set for start of construction, no final decisions have been made on the project.

Kathryn Stevens, a Langley resident, is interested in the zoning changes that have been proposed to implement the Comp plan. She was concerned that the staff report asking Council to set a public hearing on the proposed changes. The PAB has not voted on the proposed changes yet, so she was concerned that they are included in the staff report. She is in agreement with some of the changes and is opposed to others. Since the PAB has not approved the changes yet and

recommended them to Council, she didn't feel they should be in the Council's agenda materials. Dominique Emerson stated that they are proposed amendments, nothing is set, but if they are taken out of the discussion, people think they are off the table and will not have enough notice when a final decision is made.

Sharon Emerson, attended an Arts Commission meeting and afterwards wrote an opinion paper which she sent to the Commission. One committee member answered that he had filed her comments and sent a picture of a trash can. She has never received an apology and feels there is no civility in City government. She hopes things get better after the first of the year.

Callahan McVay spoke about the Complete Streets Grant and the objectives of the grant. There is currently no ADA crosswalk access for pedestrians at all on First Street. The objective of the grant is to provide access to all people. Callahan reported that he lost over 10 parking spaces in front of his business on Second Street when it was redone and his business has increased as well as the business next to him. John Norby asked if soil tests have been taken for oil contamination on First Street. Stan Berryman reported that it will happen later in the process. Candice Jordon is a relator and she thinks it would be unfortunate to lose more parking spaces in Langley. She stated that parking is always a problem in Langley and when 2nd Street is closed for the Friday Market, her office got no traffic at all.

UNFINISHED BUSINESS

Citizens Climate Lobby (CCL) – John Goertzel, Tony Ballera, and Dean Enell, members of CCL spoke asking for Council endorsement of a carbon tax and dividend and/or other climate solutions. CCL is an international, non-profit, non-partisan association promoting climate protections, and reducing carbon emissions from burning fossil fuels. Their mission is to empower citizens to address and work with members of congress to address climate change. They explained that we are seeing warmer temperatures, less snow, increased wildfires and rising sea levels and the economic impacts from these changes. Several citizens were present to encourage the Council to support the CCL. Kay stated that Oak Harbor has “no idle zones” for vehicles and encouraged Langley to do the same. A carbon tax would increase the cost of gas, but would be returned to citizens under the model the CCL is supporting.

MOTION: To consider the materials presented by the local chapter of CCL and take final action in January. Motion – Allen, 2nd – Gill. Motion carried with all in flavor.

Ursula Shoudy stated that she feels strongly that people who comment must come forward and speak into the microphone for recording purposes.

Tourism funding 2018 – The city received a number of applications for tourism funding in 2018.

MOTION: To remove the Tourism funding decision from agenda and bring it back at the next meeting. Motion - Emerson, 2nd – Shoudy. Motion passed with all in agreement.

MOTION: To adopt Ord 1040 adopting the 2018 Budget in the amount of \$8,515,341. Motion - Gill, 2nd - Emerson. The budget was approved with all in favor.

Staff report – Brigid Reynolds gave a report on the status of the zoning regulations to implement the comp plan and requested a public hearing on the update and zoning amendments. Public hearing at PAB will be scheduled for January 30th (Tuesday) then forward to Council with recommendations for adoption.

MOTION: To adopt Resolution No. 793 amending the Municipal Code Fee Schedule regarding utility rates. Motion - Allen, 2nd - Gill. Motion was unanimously approved.

STAFF REPORTS

Community Planning – Brigid Reynolds reported that the December PAB meeting was cancelled, and they will meet January 3rd. Reaching the final product on the neighborhood business zone will take several meetings. The Arts Commission has put out an Request For Proposals (RFP) for entertainment for the Langley Street Dance in July. There is also an RFP for shirt art work. Brigid attended a training conference last Friday, which was very helpful. The DRB meets tomorrow to review four sign issues.

Public Works – Stan Berryman reported that two telescopes have been installed at Boy & Dog park. One more is to be installed at Hladkey Park. There are already lines of people using them. The PW department located on 6th Street, an old storm line, and they are trying to inject the roots and improve it. The new Programmable Logic Controller is working great at the treatment plant, now. An electric surge knocked it out, and they had to get an electrician to restore it and now have back up power. It has a remote panel on a laptop computer so Randi can control it from home if necessary. Dominique Emerson mentioned that the Methodist Church needs maintenance in the parking lot, which the city is responsible for. Stan will schedule the work.

Police Department – Chief Marks reported the PD completed the “Access audit” for the communications system and passed. They also passed their “In service” training audit. Officer Liggett is currently taking a class on public records. The Chief attended the Old Goats Group at the Rod & Gun Club. Tom Shaunessy, ICOM Director, was the speaker. Going back to radio communications, attending ICOM vote between Dispatcher’s union and administration.

Finance & Records – Debbie Mahler distributed new pages for the final budget. She reported that the new hire, Rose, has been training with Cheryl for a week. Cheryl’s last day is December 28th. Rosie is fitting in well. The 2015-2016 audit has begun. The auditor has been here for a week and the audit should be finished sometime in late January.

MAYOR’S REPORT

Mayor Callison reported that on the 8th of December he attended with Helen Price Johnson, the Planning for District 1 elected officials meeting. Mayor Callison also talked with Helen and the County Auditor on the available tidelands. We will apply with the county for conservation futures grant funding to purchase the tidelands. He has had several volunteers come forward to help start an emergency team modeled and modify from the Coupeville program. The team members so far are: Ursula Shoudy, Christy Korrow, Dave Marks and Bob Herzberg.

On December 13th the Mayor attended the Chamber morning meeting, gave the Cub Scouts Pack 14 a tour of City Hall and interviewed Ann Johnson for the Langley Arts Commission. On the 14th he interviewed Sandra Jean Wainwright for a spot on the Design Review Board. He attended the Old Goats luncheon meeting at the Gun Club on the 15th. Mayor Callison also reported that Langley was in an article in the Daily Herald on the 3rd and the 10th of December and there are multiple blogs and travel articles from Clipper attendees.

NEW BUSINESS

Machine Shop amplified music permit on January 6th.

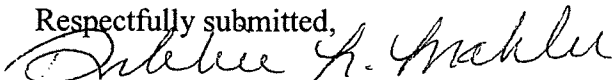
MOTION: To approve the amplified music permit for the Machine Shop on January 6, 2018.
Motion – Gill, 2nd – Emerson. Motion carried unanimously.

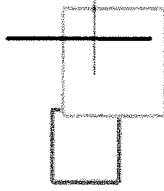
COUNCIL REPORTS

Dominique Emerson attended the Port meeting on December 12th regarding the capital plans at the fairgrounds. They reported on the success of the Clipper trips. There is a Story (Totem) Pole at Fairgrounds worth a considerable amount. It will take engineering to get it down and then restore it over several years. The work will probably be done in the antique barn on the grounds. The Port is still working on the Mukilteo parking issue. Island Transit gave an update; weekend service will start in late January. She thanked everyone who sent comments on 1st Street and thanked the LAND group for their participation. Ursula Shoudy stated that para transit offered by Island Transit is used by disabled people that could not get out without it. The Chamber breakfast meeting was very productive and got lots of good feedback. Bruce Allen reported that the para transit is a large part of Island Transit's service. Wherever they have transit service, a para transit must be offered.

Meeting was adjourned at 7:42 PM.

Respectfully submitted,


Debbie L. Mahler, Finance Director/City Clerk



2017

Voucher Directory

AT&T Mobility	0	2017 - December - Open Period 2017 #1	
		287235875379x12232017	
		001-000-095-528-60-42-04	Spillman/sprint Data Lines
			AT&T
		Total 287235875379x12232017	\$277.89
Total 0			
Total AT&T Mobility			\$277.89
B & T Cleantech	0	2017 - December - Open Period 2017 #1	
		Inv#557177	
		December janitorial	
		105-000-000-557-30-40-01	RR cleaning contract
			December janitorial
		Total Inv#557177	\$1,100.00
Total 0			
Total B & T Cleantech			\$1,100.00
Callison, Tim	0	2017 - December - Open Period 2017 #1	
		11/30-12/21/17 mileage	
		001-000-000-511-60-40-00	Training/Travel - Council
			114 miles 11/30, 12/8, 12/21
		Total 11/30-12/21/17 mileage	\$61.00
Total 0			
Total Callison, Tim			\$61.00



City of Langley

0

2017 - December - Open Period 2017 #1

May-Dec 2017

Reconciled petty cash

001-000-050-518-50-34-00 Office Supplies/r&m

\$3.28

petty cash supply purchase

001-000-050-518-50-42-00 Postage/ups (+box Rental)

\$42.15

Petty cash postage

Total May-Dec 2017

\$45.43

Total 0

Total City of Langley

De Lage Landen Financial Services

0

2017 - December - Open Period 2017 #1

57437272

001-000-050-518-90-50-34 Copier/printer Lease (inc R&m)

\$554.37

12/15/17-1/14/18 printer rent

Total 57437272

\$554.37

Total 0

Total De Lage Landen Financial Services

Freeland Ace Hardware

0

2017 - December - Open Period 2017 #1

Doc#102892 12/4/17

001-000-100-518-20-40-00

\$78.17

City Facilities Maintenance

Holiday Lights - City Hall

Total Doc#102892 12/4/17

\$78.17

Doc#102913 12/5/17

001-000-100-518-20-40-00

\$100.51

City Facilities Maintenance

Holiday Lights

Total Doc#102913 12/5/17

\$100.51

Total 0

Total Freeland Ace Hardware

Gill, Thomas

0

2017 - December - Open Period 2017 #1

ISCAPC mileage

\$178.68

\$178.68

6

9/27/17 & 10/25/17 108 miles

001-000-000-511-60-40-00 Training/Travel - Council

\$57.78

ICSAPC 9/27&10/25

Total ISCAPC mileage

\$57.78

Total 0

Total Gill, Thomas

\$57.78

HRA VEBA Trust

\$57.78

0

2017 - December - Open Period 2017 #1

YA398

001-000-030-514-20-20-00

Benefits - Finance

\$10,725.97

C. Knighton payout

Total YA398

\$10,725.97

Total 0

Total HRA VEBA Trust

\$10,725.97

Innovative Vacuum Services

\$10,725.97

0

2017 - December - Open Period 2017 #1

INV11123

403-000-000-531-40-38-01

Stormwater Maintenance

\$2,462.65

Total INV11123

\$2,462.65

Total 0

Total Innovative Vacuum Services

\$2,462.65

Island Auto Supply

\$2,462.65

0

2017 - December - Open Period 2017 #1

Inv#563081

12/13/17

101-000-000-544-90-32-00

Fuel & Maintenance

\$17.54

12/13/17 Inv#563081

Total Inv#563081

\$17.54

Total 0

Total Island Auto Supply

\$17.54

Island County Auditor

\$17.54

0

2017 - December - Open Period 2017 #1

1888.59

001-000-000-514-90-51-00

Voter Registration

\$1,888.59

\$1,888.59
\$1,888.59
\$1,888.59

Total 1888.59

Total 0

Total Island County Auditor
J.P. Cooke Company

0

2017 - December - Open Period 2017 #1

486646

001-000-050-518-50-34-00 Office Supplies/r&m
Endorsement stamp

\$43.85

Total 486646

\$43.85

Total 0

Total J.P. Cooke Company
Langley Main St Association

0

2017 - December - Open Period 2017 #1

Invoice dtd 12/12/17

2017 Tourism Funds

105-000-000-557-30-49-02 Miscellaneous
Bunny Daze / Holiday / SeaFloat Scramble

\$7,000.00

Total Invoice dtd 12/12/17

\$7,000.00

Total 0

Total Langley Main St Association
Langley United Methodist

0

2017 - December - Open Period 2017 #1

12/15/17 Letter

Public meeting space
001-000-110-558-60-49-00 Miscellaneous
Stipend 11/15 & 10-25 public mtgs

\$100.00

Total 12/15/17 Letter

\$100.00

Total 0

Total Langley United Methodist
Liggitt, Charles

0

2017 - December - Open Period 2017 #1

12/11-12/15 ferry reimbursement

001-000-070-521-40-43-00 Training/travel
Ferry reimbursement

\$89.50



\$89.50
\$89.50
\$89.50

Total 12/11-12/15 ferry reimbursement

Total 0

Total Liggitt, Charles
NCL of Wisconsin, Inc.

0

2017 - December - Open Period 2017 #1

399420

401-000-000-534-80-31-00 Parts, Chemicals & Supplies

\$1,177.52
\$1,177.52
\$1,177.52
\$1,177.52

Total 399420

Total 0

Total NCL of Wisconsin, Inc.
Office Depot

0

2017 - December - Open Period 2017 #1

988018342001

Planning

001-000-110-558-60-34-00

Supplies

\$41.41
\$41.41

Total 988018342001

988018480001

Planning

001-000-110-558-60-34-00

Supplies

\$54.34
\$54.34

Total 988018480001

988021358001

Planning & Front Desk

001-000-010-513-10-31-00

Office/operational Supplies

\$25.77

001-000-110-558-60-34-00

Supplies

\$17.52

Total 988021358001

988021687001

Planning

001-000-110-558-60-34-00

Supplies

\$60.64

Total 988021687001

Total 0

Total Office Depot
Puget Sound Energy

0

2017 - December - Open Period 2017 #1

11/20-12/30/17 - 101

\$60.64
\$60.64
\$199.68
\$199.68



	101-000-000-542-63-47-00	Street Lighting	\$26.39
	PSE		
Total 11/20-12/30/17 - 101			\$26.39
11/20-12/30/17 - 105	105-000-000-557-30-47-00	Utilities/VIC & R/R	\$173.34
	PSE		
Total 11/20-12/30/17 - 105			\$173.34
11/20-12/30/17 - 401	401-000-000-534-80-47-00	Utilities-Water Dept.	\$1,131.48
	PSE		
Total 11/20-12/30/17 - 401			\$1,131.48
Total 0			\$1,331.21
Total Puget Sound Energy			\$1,331.21
Rose Hughes			\$1,331.21
0			
	2017 - December - Open Period 2017 #1		
11/30/17 Mileage	001-000-030-514-40-43-00	Training/travel	\$70.62
	BARS Roundtable 11/30		
Total 11/30/17 Mileage			\$70.62
Total 0			\$70.62
Total Rose Hughes			\$70.62
S.W. School Dist. #206			\$70.62
0			
	2017 - December - Open Period 2017 #1		
Langley2018-02	101-000-000-544-90-32-00	Fuel & Maintenance	\$411.39
	SWSD		
	401-000-000-534-00-43-00	Fuel & Maintenance	\$411.39
	SWSD		
	402-000-000-535-50-43-00	Fuel & Maintenance	\$411.39
	SWSD		
	403-000-000-531-30-33-00	Fuel and Maintenance	\$411.39
	SWSD		
Total Langley2018-02			\$1,645.56
Total 0			\$1,645.56

Total S.W. School Dist. #206
 Sebo's DO IT Center
 0

\$1,645.56

2017 - December - Open Period 2017 #1

A886488	001-000-100-518-20-40-00	Holiday lights	City Facilities Maintenance	\$288.87
Total A886488				\$288.87
A889318	101-000-000-542-69-48-00	Steel sheet	Traffic & Pedestrian Services	\$10.32
Total A889318				\$10.32
B880005	001-000-150-576-80-48-00	Trash can	Langley Park Maintenance	\$28.25
Total B880005				\$28.25
B880031				

Return

001-000-150-576-80-48-00	Return - trash can	Langley Park Maintenance	(\$28.25)
Total B880031			(\$28.25)

Total 0
 Total Sebo's DO IT Center
 State Auditor's Office
 0

2017 - December - Open Period 2017 #1

L122757	001-000-030-514-23-41-00	Audit		\$1,489.60
Total L122757				\$1,489.60

Total 0
 Total State Auditor's Office
 Treasurer's Checks

TC 12/27/17 excise tax

TC 12/27/2017 excise tax	401-000-000-534-10-53-00	Excise Tax		\$2,247.97
--------------------------	--------------------------	------------	--	------------



Nov excise tax				\$648.57
402-000-000-535-10-53-00	Excise Tax			
Nov excise tax				
403-000-000-531-30-53-00	S/S Excise Tax			\$280.96
Nov excise tax				
Total TC 12/27/2017 excise tax				
Total TC 12/27/17 excise tax				\$3,177.50
Total Treasurer's Checks				\$3,177.50
Grand Total				\$33,994.13
	Vendor Count	23		





2018

Voucher Directory

I-Com	0	2018 - January - 1-2-18			
	11-Q1-004	001-000-095-528-60-42-03	Dispatch Services/icom		\$5,712.06
		2018 1st quarter dispatch			
	Total 11-Q1-004				\$5,712.06
Total I-Com					\$5,712.06
Northwest Clean Air Agency	0	2018 - January - 1-2-18			
	10785	001-000-100-518-30-40-00	N.w. Air Pollution Dues		\$397.25
		Local assessment per cap			
	Total 10785				\$397.25
Total Northwest Clean Air Agency					\$397.25
Pitney Bowes Global Finan Serv LLC	0	2018 - January - 1-2-18			
	3305007065	001-000-030-518-90-42-00	Postage Machine Expenses		\$173.75
	Total 3305007065				\$173.75
Total Pitney Bowes Global Finan Serv LLC					\$173.75
Vision Municipal Solutions	0	2018 - January - 1-2-18			
					\$173.75

09-5857

2018 Licenses

001-000-180-518-80-41-00

Financial & Billing Software

\$14,075.41

Total 09-5857

\$14,075.41

Total 0

Total Vision Municipal Solutions

Water Environment Federation

0

2018 - January - 1-2-18

ID#17860076 3/1/18-2/28/19 Membership

Membership dues

401-000-000-534-90-49-00

Miscellaneous

\$200.00

R. Perry 2018 dues

Total ID#17860076 3/1/18-2/28/19 Membership

\$200.00

Total 0

\$200.00

Total Water Environment Federation

Grand Total

Vendor Count

5

\$200.00

\$20,558.47

14

