



112 Second Street
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City of Langley

WISHING WHALE AD HOC COMMITTEE (WWAH)

AGENDA

TUESDAY AUGUST 4 9:30 – 11:00 AM

WHALE BELL PARK

First Street & Anthes Ave, Langley WA

1. Call to Order
2. Approve agenda
3. Reading of Conflict of Interest Statement (below). Read mask & social distancing advisory
4. Approve minutes of July 21 meeting
5. Discussion and Action Items (proposed primary responsibility ALCAPS); action ALCAPS
 - a. WWAH Committee membership TAKE ROLL AND CONFIRM PRESENT
 - i. Langley Arts Fund: Peter Morton (Committee Chair)
 - ii. City Council: Dominique Emerson
 - iii. Langley City Staff: Stan Berryman
 - iv. Whale Center: Fred Lundahl
 - v. Langley Main Street: Michaleen McGarry
 - b. Actions completed on WWAH Charter:
 - i. Report on completed assignments from prior meeting:
 1. MICHALEEN CONFIRM PLANS TO COLLECT AND BANK WISHING WHALE DONATIONS BY LANGLEY MAIN STREET & WHALE CENTER
 2. STAN CONFIRM SITE MAINTENANCE BY LANGLEY CITY STAFF
 3. FRANK ROSE & JOANN QUINTANA: CONVEY LAF RECOMMENDATIONS TO WWAH COMMITTEE ON PLAQUE DESIGN, LOCATION, USE OF

FUNDS, CELEBRATIONS, PUBLICITY, & CONFIRM LAF WILL COVER
PLAQUE PRODUCTION COSTS

4. ALL DISCUSSION.

ii. Establish means to legally convey ownership of Sculpture to City of Langley
STAN REPORT FINDINGS OF QUETY TO CITY ATTORNEY

iii. WWAH Committee report to the City Council before Sep 2020 meetings:

1. PETER SHARE PROPOSED DRAFT CITY COUNCIL REPORT (ATTACHED). IF
APPROVED, TARGET IS AUGUST 17 CITY COUNCIL MEETING

2. ALL DISCUSSION

6. New Business, DOES NOT APPLY

7. Citizen comments: COMMENTS WELCOME 3 MINUTES PER PERSON. IF TIME RUNS OUT
REQUEST CITIZENS IN "ZOOM WAITING ROOM" TO SEND EMAIL TO CITY AT

8. Announcements

9. Adjourn

Next Regular Meeting; if draft presentation approved, this is final meeting. Otherwise Aug 18:

Statement regarding Potential Conflicts of Interest -

Officials, employees, consultants, volunteers and vendors are obliged to withdraw from any involvement in a matter where there is a conflict or perceived conflict, even if they feel certain they can act impartially. If a conflict, or potential conflict exists, the affected party shall declare so at the first public meeting when the matter is being considered. And shall withdraw from the meeting or future meetings for the duration of the discussion of the issue.

THIS IS AN IN-PERSON MEETING WITH 7 PERSONS INVITED; 5 WWAH COMMITTEE MEMBERS & 2 LAF MEMBERS. SOCIAL DISTANCING AND MASK RULES APPLY. UP TO 3 ADDITIONAL MEMBERS OF THE PUBLIC MAY ATTEND TO COMPLY WITH THE 10 PERSON LIMIT ON IN-PERSON MEETINGS.

Guiding Principles for Citizen Committees and Boards.

- All advisory board and committee meetings are to be conducted in public session and noticed in accordance with state law, unless otherwise advised by the city attorney.
- Individual committee members and the collective group will be fair, impartial, and respectful of the public, staff, and each other.
- Committee members will respect the limitations of their individual and collective authority. The role of the committee is to advise the city council and/or staff. Please keep in mind that committee appointment does not empower you to make final decisions, unless authorized by state law or the group's enabling ordinance, or to supervise staff.
- Members will strive to appreciate differences in approach and point of view, whether from each other, the community, the city council, or staff.
- Each member will participate in the group's discussions and work assignments without dominating the discussion or activity of the committee.
- The committee chair will ensure that all members have a fair, balanced, and respectful opportunity to share their knowledge and perspectives.
- The committee will attempt to reach consensus on issues. If consensus is not possible, strong differing opinions, such as "minority" opinions, should be recorded and acknowledged in the committee's report to the city council.
- There should be "no surprises" from the committee, either in the nature of the work being undertaken by the committee or the method and timing for conveyance of recommendations to the city council. The staff liaison fulfills an important role in assisting the committee in this regard.

When presenting recommendations to the Council, it is essential that advisory group members keep the following in mind:

- all recommendations should be in written form;
- all ideas should be expressed in clear and concise language;
- proposed solutions should be viable and cost-effective;
- recommendations should identify the reasons for the changes suggested;
- the advice should reflect a consensus of a majority of the group members.