

STAFF REPORT**HISTORIC PRESERVATION CONTRACT**

To: Mayor Samuelson and Members of the City Council

Date of Report: January 27, 2010

Staff Contact: Larry E. Cort, Director of Community Planning

Meeting Date: February 1, 2010

Agenda Item: Professional Services Agreement with The Sheridan Consulting Group
Historic Preservation Services in the Amount of \$15,000

Attachments: Professional Services Agreement

This staff report introduces for City Council review and action a contract agreement between the City of Langley and the Sheridan Consulting Group for historic preservation services to perform an intensive survey and inventory of historic properties in Langley and other related services. The proposed action is to authorize the mayor to sign the Agreement.

BACKGROUND

In the past six months, the City has received confirmation that it will receive a \$9,000 grant through the State Department of Archaeology and Historic Preservation and \$6,000 in matching funds from Island County to fund the hiring of a survey and inventory specialist who will survey 60 properties, provide training to the Commission and complete two nominations to the Langley Register. The Council has previously approved the grant contract and interlocal agreement.

The City received four responses to a Request for Qualifications (RFQ) and these responses were cut to three firms who were asked to submit proposals to accomplish the work described above. Two of the three firms submitted proposals (one firm dropped out due to other work) and the Historic Preservation Commission approved a unanimous recommendation on January 12, 2010 that the City contract with The Sheridan Consulting Group. Mimi Sheridan, the principal, has an excellent reputation and references and is currently working on new design standards for Ebey's Landing, among other projects.

A draft contract and scope of work is attached for Council review and possible action.

RECOMMENDED MOTION

Move to authorize the Mayor to sign the Professional Services Agreement between the City of Langley and the Sheridan Consulting Group in the amount of \$15,000.