



Memo

To: Mayor Kwarsick, City Council

From: Jeff Arango, Director of Community Planning

Date: December 27, 2011



Re: Shoreline Grant Amendment

The City of Langley received a grant from the Department of Ecology (DOE) to assist in preparing the update to the Shoreline Master Program. The grant allocates funds over a three year period and any unspent funds revert to the source. The city completed the first phase of the project under budget by \$2,785.50. As a result the grant agreement must be amended to reflect the actual costs. Please see the attached spreadsheet for the amended budget.

RECOMMENDATION

Staff recommends the city council authorize the mayor to sign grant amendment #2 between the City of Langley and the Department of Ecology.

Exhibit 1: Revised Budget

Phase / Task	Year 1 Existing Budget	Year 1 2011 Expended	Year 1 2011 Budget Shift	Year 1 Revised Budget	Year 2 2012 Fiscal Year	Year 3 2013 Fiscal Year	Total Project
Tasks Common to All Phases:							
A. Project Coordination	\$ 1,000.00	\$ 997.00	\$ 3.00	\$ 997.00	\$ 1,000.00	\$ 1,000.00	\$ 2,997.00
B. Secure Contracted Services	\$ -	\$ 250.00	\$ (250.00)	\$ 250.00			\$ 250.00
C. Implement Public Participation Plan	\$ 1,000.00	\$ 100.00	\$ 900.00	\$ 100.00	\$ 2,500.00	\$ 1,500.00	\$ 4,100.00
Phased Work:							
1. Pre. Assmt./Public Participation Plan	\$ 4,000.00	\$ 960.00	\$ 3,040.00	\$ 960.00			\$ 960.00
2. Shoreline Inv., Analysis & Characterization	\$14,000.00	\$14,907.50	\$ (907.50)	\$14,907.50	\$ 4,000.00		\$ 18,907.50
3. Complete Draft SMP and CIA	\$ -		\$ -	\$ -	\$13,000.00		\$ 13,000.00
4. Restoration Planning / Revisit Phase 3	\$ -		\$ -	\$ -		\$ 5,000.00	\$ 5,000.00
5. Local Adoption Process	\$ -		\$ -	\$ -		\$ 2,000.00	\$ 2,000.00
Total	\$20,000.00	\$17,214.50	\$ 2,785.50	\$17,214.50	\$20,500.00	\$ 9,500.00	\$ 47,214.50

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