

CITY OF LANGLEY
112 – 2nd Street
P.O. Box 366
Langley, WA 98260-0366
(360) 221-4246

REQUEST FOR ACCESS TO PUBLIC RECORDS

Request received: date _____ by whom: _____

Name of requestor: _____

Address: _____

If this is an emergency request, please indicate date desired: _____

RECORDS REQUESTED:

Title of Record(s) _____

Date of Record(s) _____

Please describe below the records you are requesting and any additional information that will help us locate them for you as quickly as possible:

I certify that any list of individuals obtained through this request for public records will not be used for commercial purposes.

Signature _____

of copies _____

date records supplied: _____

of pages _____

per pg charge _____

Total amount due \$ _____