

City of Langley Mayor's 2009 Annual Plan

PUBLIC WORKS				TIMELINE				
Priority	Area	Task	Lead	1 st Q	2 nd Q	3 rd Q	4 th Q	
A1	Transportation	Establish street & sidewalk maintenance program	Challis Stringer	—————▶				
A2		Develop 2 nd Street reconstruction project/funding (Anthes to Cascade)	Challis Stringer Ryan Goodman		—————▶			
A3		Complete design for CMA Park & Ride	Challis Stringer Ryan Goodman		—————▶			
B4		Revision of street design standards	Challis Stringer			—————▶		
B5		Complete design for Wharf Street improvements	Challis Stringer			▶	
A1	Water/Wastewater	Implement management of all utilities & staff cross-training	Challis Stringer	—————▶				
A2		Establish Utility Committee	Challis Stringer	————▶				
A3		Complete Langley Road sewer extension & county sign-off on Fairgrounds Rd agreement items	Challis Stringer Larry Cort	————▶				
A4		Complete 3 rd Street sewer extension	Challis Stringer	————▶				
A5		Change pump house to liquid chlorine	Challis Stringer	—————▶				
B6		Complete digitized mapping of utilities	Challis Stringer			————▶		
B7		Establish curb-side recycling program	Linda Irvine			————▶		
A1	Facilities/Buildings	Develop design, cost and funding for city hall door/entrance improvements	Larry Cort			————▶		
B2		Complete improvements to Old Fire Hall	Challis Stringer		————▶			
B3		Develop & implement library basement storage plan	Challis Stringer Mary Jo McArdle			————▶		

Extends to 2010 =▶

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COMMUNITY PLANNING				TIMELINE			
Priority	Area	Task	Lead	1 st Q	2 nd Q	3 rd Q	4 th Q
A1	Comprehensive Plan Amendments	Revise Parks & Open Space Element	Fred Evander	—————▶			
A2		Revise Capital Facilities Plan	Larry Cort	—————▶			
A1	Plan Revisions	Revise Stormwater Plan	Challis Stringer	—————▶			
C2		Revise Water Plan	Challis Stringer▶			
A1	Planning Code Amendments	Complete waterfront code amendments	Larry Cort	—————▶			
A2		Complete subdivision code amendment	Larry Cort	—————▶			
A3		Complete innovative planning tool code	Larry Cort	—————▶			
A4		Complete new zoning map	Larry Cort	—————▶			
B5		Complete new design standards code	Larry Cort▶			
B6		Complete shared-use street standards code	Larry Cort Challis Stringer▶			
A1	Other	Submit recommendation to remove moratorium on new subdivisions	Larry Cort	—————▶			

Extends to 2010 =▶

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COMMUNITY DEVELOPMENT				TIMELINE			
Priority	Area	Task	Lead	1st Q	2nd Q	3rd Q	4th Q
A1	Economic Development	Develop Mayor's Council on Economic Health (MCEH) priorities	Paul Samuelson	→			
A2		Achieve key MCEH priority goals	Paul Samuelson			→	
A3		Maintain pharmacy services and assist in recruitment of physician to clinic	Paul Samuelson	→			
A4		Secure the "right" tenant for Old Fire Hall	Paul Samuelson Larry Cort	→			
B5		Advocate to establish Main Street program	Paul Samuelson	→			
A1	Neighbor-to-Neighbor Langley	Implement 2 nd Annual N2N Action Grant program	N2N Team	→			
A2		Implement pilot neighborhood program for community preparedness	Paul Samuelson	→			
A3		Implement N2N emergency preparedness program	Lynn Sterbenz	→			
A1	Business Outreach	Implement business lighting audit & retrofit program	Linda Irvine	→			
A2		Develop business MOUs to support emergency shelter resource needs	Lynn Sterbenz	→			
A1	Emergency Management	Complete CEMP & staff training	Lynn Sterbenz	→			
A2		Continue development of Langley Community Emergency Shelter	Lynn Sterbenz	→			
A3		Develop companion animal and livestock shelter plan	Lynn Sterbenz	→			
A4		Continue development of vulnerable populations planning w/consortium	Lynn Sterbenz	→			

N2N Team: Kathleen Landel, Linda Irvine, Lynn Sterbenz

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COMMUNITY DEVELOPMENT (continued)				TIMELINE				
Priority	Area	Task	Lead	1st Q	2nd Q	3rd Q	4th Q	
A1	Resource Conservation	Maintain Power Cost Monitor program	Linda Irvine	—————▶				
A2		Update facility action plans and assist public works in implementation	Linda Irvine	—————▶				
A3		Provide local support for PSE Green Power campaign	Linda Irvine		—————▶			
A4		Green Home team project	Linda Irvine			—————▶		

INTERNAL SYSTEMS & PLANNING				TIMELINE				
Priority	Area	Task	Lead	1st Q	2nd Q	3rd Q	4th Q	
A1	Processes & Procedures	Develop policy and procedures manual for financial & records management, forms & applications	Debbie Mahler	—————▶				
A2		Implement streamlining of building and land use permitting, standardized forms, informational handouts	Bob Snyder Larry Cort Mary Jo McArdle	—————▶				
A1	Fees & Rates Structure	Evaluate and propose changes to land use and other fees.	Larry Cort Debbie Mahler	—————▶				
A2		Evaluate and propose changes to utility rates.	Challis Stringer	—————▶				
A1	Technology	Upgrade computer networking & shared drive/files	Bob Snyder	—————▶				
A2		Implement financial software upgrade with improved financial reports	Debbie Mahler	—————▶				
A3		Implement improvements to code revision publishing process	Debbie Mahler	—————▶				
A4		Implement improvements to utility & fee billing processes	Debbie Mahler	—————▶				
A5		Research telephone upgrade options	Debbie Mahler				—————▶	
B1		Implement lot database, centralized records, permit tracking systems	Bob Snyder Mary Jo McArdle				-----▶	

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INTERNAL SYSTEMS & PLANNING (continued)				TIMELINE			
Priority	Area	Task	Lead	1 st Q	2 nd Q	3 rd Q	4 th Q
A1	Communications & Grants	Develop communications plan	Kathleen Landel	→			
A2		Develop grants plan/calendar	Kathleen Landel	→			
A1	Staff Development	Implement staff cross-training	Paul Samuelson	→			
A2		Plan several staff relationship-building activities	Paul Samuelson	→			
A1	3-Year Planning & Budgeting	Develop 3-Year Plan & Budget	Debbie Mahler Kathleen Landel		→		