

CITY OF LANGLEY

HISTORIC PRESERVATION COMMISSION

MINUTES

July 3, 2008

Draft to Bob Waterman 7-3-08

Additions by Bob Waterman 7-4-08

Chair Bob Waterman called the meeting to order at 9:42 am

Members present: Bob Waterman, Linda Beeman, Herb Helsel (arrived at 9:55), Harrison Goodall, Fran Abel

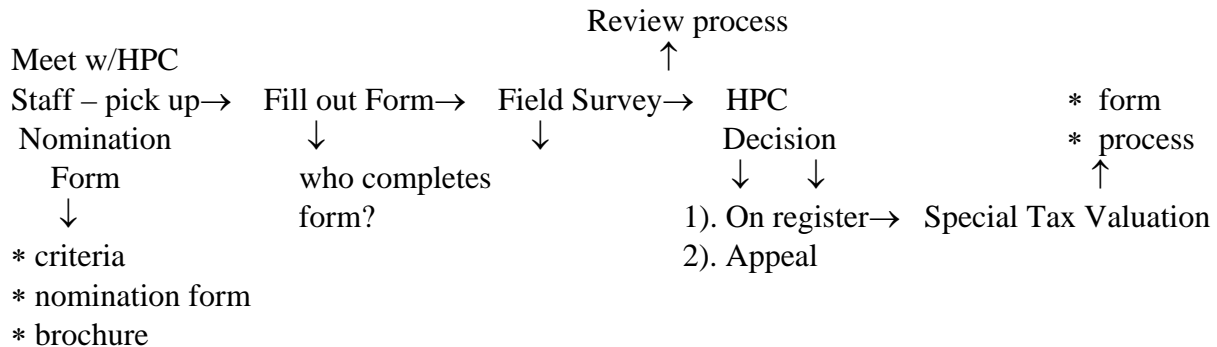
Members absent: Jerry Finrow, Marty Fernandez

Staff/Guests: Larry Cort, Planning & Community Director, (left at 11:00)
Mary Jo McArdle, Minutes taker (left at 11:00)•

Minutes: Corrections to the minutes of June 26, 2008 were discussed. Linda Beeman moved that the minutes of 6/26/08 be approved. Second Fran Abel. Minutes as amended approved unanimously.

Continued discussion of our scope of work focusing on the Top Tier items:

Bob Waterman drew a flow chart on the white board indicating the steps in the nominating process and what materials are required for each step.



Bob Waterman asked the Commission to consider how to view the draft Procedures I.e. are they for our Commission use or is the information to be used in a brochure? The commission agreed to consider the document for the Commission’s internal use. Different language will be used for information for the public.

Commission members went through the 3rd draft page by page, making minor changes to the language. Harrison Goodall made the agreed upon changes to the document which was electronically displayed on the white screen so that members could see the changes in real time.

Bob Waterman asked Larry Cort about the questions that were raised in the last meeting about a possible conflict of interest for the Commission to be making nominations to the registry and also being the entity that would be making decisions. Larry indicated that with the exception of Bob Waterman, who also is a City Council member, the other Commission members shouldn't be concerned about a conflict of interest.

Linda Beeman asked Larry Cort to what extent the Commission could help in preparing a nomination. Larry Cort responded that he felt there was no problem with nomination adding that any conflict would arise when the property owner of a registered structure wanted to make changes to that structure. Larry went on to say that City staff are the Commission's servants charged with reviewing any proposed changes before they would appear before the Commission, preparing a formal staff report complete with analysis and findings and recommendations.

Larry Cort also added that typically the property owner or agent of the owner does the homework and completes the nomination form. However, the Commission can get involved in this if they desire. Larry added a word of caution that without the property owner's consent the City would not even let a nomination be submitted.

The Nomination Form and Guidelines for nominating properties for the Yakima, WA Register were discussed and adopted for use by Langley with modifications.

The Commission then continued to edit the draft prepared by Harrison Goodall based on comments made at the last meeting of the Commission. Fran Abel moved to adopt the corrected portions of the draft through the section titled "Langley Historic Preservation Standards" (including the amended Yakima form and guideline statement). Second Herb Helsel. Motion carried unanimously.

New Business: Bob Waterman asked members for their schedules during the next few months. He will be away from August 24 to October 26. Harrison Goodall will be out of town until August 15. Jerry Finrow (via E-mail) will not be able to meet on the following dates: July 24, August 28, September 25, or October 23. Other members present were flexible.

Conclusion

The Commission reiterated their intention of nominating the Langley City Hall, Langley-Woodmen Cemetery, and perhaps the South Whidbey Historical Society Museum, for placement on the Langley Register of Historic Places, and to use these sites as a "test" of the nomination form and guidelines just adopted in the nomination process.

Harrison Goodall agreed to incorporate the suggested changes to the draft #3 and distribute to members before the next meeting.

Adjourn: Fran Abel made a motion to adjourn. 2nd Herb Helsel. The meeting adjourned at 11:35 am

Next meeting: The next meeting will be on July 17, 2008 at 9:30AM in Langley City Hall. ...