

CITY OF LANGLEY

**HISTORIC PRESERVATION COMMISSION
MINUTES (Amended and adopted)
June 26, 2008**

Chair Bob Waterman called the meeting to order at 9:36 am

Members present: Bob Waterman, Linda Beeman (left at 10:30), Herb Helsel, Harrison Goodall, Fran Abel, Marty Fernandez

Members absent: Jerry Finrow

Staff/Guests present: Mary Jo McArdle, Minutes taker

Minutes: The minutes from June 19, 2008 were amended as follows: one correction on page 1 to change cemetery name to Langley-Woodmen; and a change on page 2 from "Bob Waterman" to "Harrison Goodall "provided information on the white board". Marty Fernandez moved to approve the minutes from 6-19-08 as amended; Linda Beeman seconded. Motion passed unanimously.

Announcements:

Bob Waterman showed the Committee a letter from Megan Duvall and a copy of the Certification Agreement regarding Langley's application for CLG status stating that if approved, grant applications would become available in 2009. It is ready for Paul Samuelson's signature.

There will be a big "To Do" at the Maine Stay on 1st Street on August 24th to celebrate the 100-year-old building. Martha Murphy's house on 2nd and built in 1908 may be included in the celebration.

Bob Waterman received a copy of the Langley Mason's Minutes from 1917 to 1967 and will share interesting information with the committee once he has the opportunity to read through it.

Update: on the old Firehouse engine photograph; Bob Waterman spoke to John & Winnie McLeod and Fran Johnson about it and they didn't have any information to share. However, Fran talked to Richard Clyde who remembered the firehouse was located on the alley across from the Tiemeyer Bakery (now Café Langley). They kept a fire engine in it but he didn't have any information on the engine.

• Continued discussion of our scope of work focusing on the Top Tier items:

Bob Waterman expressed his desire to focus on the following items in today's meeting:

Getting on the Register

1. criteria
2. form

Special Tax Valuation

1. application form
2. procedures

Other items

1. community involvement
2. education information

The Board referred to Harrison Goodall's 2nd Draft handout during the discussion of pages 1-3. Several minor changes were suggested to the language on page 1 and the top half of page 2.

Starting on the second half of page 2 beginning with "Incentives (Rewards)...Linda Beeman provided some proposed language changes to shorten statements and provide clarification. At the end of the discussion Linda provided her modifications to Harrison for incorporation into a new draft.

The top 2/3rd of page 3 was amended slightly and Linda provided additional clarifying language to the first paragraph under "Process for Designating Properties..."

There was very in-depth and thought provoking discussion about the Nomination Form and the actual step by step process leading up to consideration for registry approval. The discussion included the following questions:

1. How do the roles of City staff and the HP Committee relate?;
2. Where are the nomination forms going to be located?;
3. How/when are property owners contacted when someone other than Commission members is nominating their property for registration?;
4. What are the legal aspects of the HP Committee's role in nominating a property and also ruling on a decision; is there a conflict?;
5. How to obtain the information required on the nomination form and who is responsible for obtaining it?;
6. What happens first? (I.e. how early in the nomination should the property owner be approached (when someone other than the property owner is seeking nomination) to get permission for nomination;
7. When and how does the nomination get to the HP Commission for consideration?; Is the decision made at a HP Committee meeting? (Similar to a DRB meeting protocol?)
8. Should there be a step in place before going through the information gathering requirements outlined in the nomination form like a pre-qualification? (Why go through the time to complete the nomination form if the property doesn't qualify)?;

Actions:

- 1. Bob Waterman volunteered to explore these questions and report results at the next meeting.**
- 2. Harrison Goodall will incorporate the suggested changes to his draft and distribute a revised copy to members before the next meeting.**

Conclusion

Bob Waterman asked the Committee if there was agreement that once the Langley's application is accepted and, the Committee has completed its *Standards and Criteria for Langley's Registry*, that the Committee will encourage the City to nominate both the Langley City Hall and the Langley-Woodmen Cemetery for the Registry. Herbert Helsel moved to approach the City with this request. Fran Abel seconded. The motion was unanimous.

Adjourn

Fran Abel moved to adjourn the meeting at 11:14 am. Herb Hesel seconded. The motion was unanimous

The next meeting is scheduled for July 3, 2008 at 9:30 in Langley City Hall.