

**Minutes**  
**Cemetery Board Meeting**  
April 19, 2010

**ATTENDANCE**

**Board Members Present:** Cary Peterson, Marilyn Strong, Rebecca Sundberg, Marilyn Helsel, and Paula Evander

**City Staff Present:** Debbie Mahler

**City Council Present:** Rene Neff

**Guest:** Lynn Hayes

**MAINTENANCE**

Cary Peterson reported that Saturday April 24 from 9-12 pm she would have the Alternative to Detention Youth group work on the Ash Garden. There they plan to pull weeds and to paper and mulch in the poppy area. Anyone who wishes to volunteer along side is welcome.

Cary is coordinating with Challis Stringer regarding cleaning up debris and maintaining a more regular mowing schedule.

Cary reported that Challis agrees with the platting changes the cemetery board decided on at the last meeting during the site visit.

Lynn Hayes regarding replacement of jasmine and additional plants for the Ash Garden will contact Valerie Eastan.

**FINANCIAL ITEMS**

Debbie Mahler presented an update of the financial status for the cemetery. Since March, five green burial plots, three ash garden, and five regular plots have sold bringing the budget into the black with \$3600.

The board reviewed the percentage of money going into the operating funds and discussed the development of operating policies for the use of operating funds for cemetery improvements. Cary moved that the city retroactive to March 1, change the operating fund from 52% to 75% and the improvement fund from 48% to 25%.

Rebecca seconded the motion with all in favor.

Cary also moved that when the city improvement fund is used and falls below \$75,000, it would go to 50% operating and 50% improvement. Marilyn Strong seconded with all in favor.

**COLUMBARIUM**

Lynn Hayes along with the board discussed the future columbarium. Due to confusion regarding expectation of payment for his design work (which we really can't afford), the board decided not to work with Randy Landon specifically, but to decide on the specifics of design independently and then find a designer willing to work with us to put it into a workable plan. Lynn and Rene will do research on design options for the board to review at the next meeting.

The board determined that it would have a budget of approximately \$25,000 to put toward a columbarium.

### **BASALT COLUMNS**

Lynn Hayes reported on her conversation with Lloyd Whanell in regards to consistent spacing when engraving names on the basalt columns. He understood the board's request and will also begin using three dots to delineate between engravings instead of big gaps. Marilyn Strong will call Lloyd and ask if she can be there for the next engraving to ensure that these requests are implemented correctly.

### **BROCHURE**

The board discussed the need for changes in the brochure regarding green burial general information such as pricing and rules and regulations. The board would also like a mentioning of the future columbarium. Cary will work on what these changes would look like and will bring suggestions to the next meeting. Lynn Hayes will be emailed regarding agreed upon changes.

### **HEADSTONE**

Debbie reported that people have been placing headstones outside of purchased plots despite clear markings. The board agreed that Debbie should begin to enforce this issue by calling those that are not staying inside of their plot so that adjacent plots will not be compromised.

### **BENCHES**

Marilyn Helsel reported on a conversation with Eagle Scout Jason, that he would have the benches ready with in a month.

### **BIO-MULCH**

Marilyn Strong reported that the bio-mulch available at the Langley Wastewater Treatment Plant is adequate for the maintenance of the green burial plots.

Next meeting will occur on May 17, 2010. Paula Evander recorded the minutes for the meeting.