



# SIGN PERMIT APPLICATION

## CITY OF LANGLEY

112 Second St./PO Box 366 Langley, Washington 98260 (360) 221-4245

Date: \_\_\_\_\_

Application Number:  
For office Use Only

1. Building Name: \_\_\_\_\_

2. Building Address: \_\_\_\_\_

3. Building Owner's Address: \_\_\_\_\_

Lessee's Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

4. Name Of Business: \_\_\_\_\_

5. Primary Product and/or Service: \_\_\_\_\_

6. City of Langley Business License number: \_\_\_\_\_

7. Location Of Existing and/or Proposed Sign: (attach drawing of building elevation & site or photo of existing building & site) \_\_\_\_\_

8. Description Of Sign: Size, material(s), color, type of attachment (Note—drawings & specifications/ dimensions required, including color chips) \_\_\_\_\_

9. Installer's Name And Address: \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Property Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_  
(if owner is not the applicant)

Print Name \_\_\_\_\_

*Note: The Design Review Board meets the 3<sup>rd</sup> Tuesday of the month at Langley City Hall at 6:30 PM. All materials (the original and 7 copies) should be submitted to the City no later than the Wednesday prior to the meeting. The Board requires the applicant or a representative to be present at the meeting unless other arrangements are made with City staff prior to the meeting.*

(Do Not Write Below -For Office Use Only)

Zoning \_\_\_\_\_

Fee: \$50.00 Due On Submittal

Receipt No. \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Date \_\_\_\_\_

By: \_\_\_\_\_ Design Review Board  
Chair

Final Inspection:    Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

Date Inspected: \_\_\_\_\_ (by Design Review Board)