

CITY OF LANGLEY DRAFT COUNCIL AGENDA

*Tuesday January 16, 2018 5:30 PM

1. **CALL TO ORDER**
 - a. Flag Salute
 - b. Roll Call
 - c. Mayor’s open statement re appearance of conflict of interest
2. **APPROVAL OF AGENDA**
3. **CONSENT AGENDA (See below)**
 - a. Approval of council meeting minutes of 1-2-181-3
 - b. Approval of claims warrants Nos. _ and EFTs(to be distributed)
 - c. Approval of payroll warrants Nos. 36782-367802(12/15/17) in the amount of \$44,495.12 and Nos. 36842-36869 (12/31/17) in the amount of \$93,698.75.....4-5
 - d. Confirmation of the Mayor’s appointment of Mary Ann Mansfield and Ann Johnson to the Arts Commission
 - e. Confirmation of the Mayor’s appointment of Diane Divelbess as Chair of the Arts Commission
 - f. Confirmation of the Mayor’s appointment of Burt Beusch to the Planning Advisory Board
 - g. Liquor License renewals – Braeburn; Inn at Langley; Star Store; Portico.....6
4. **RECOGNITION/APPRECIATION**

Frank Rose
5. **COMMISSION AND BOARD REPORTS**
6. **CITIZEN COMMENTS ***
7. **UNFINISHED BUSINESS**
 - a. Acceptance of PAB’s recommendation that the draft land use designation map (figure LU-10) be amended to not change the designation for the two properties at 2nd and DeBruyn from residential to commercial and they remain designated as residential
 - b. Acceptance of PAB’s recommendation that the two properties at 2nd and DeBruyn be rezoned from RS7200 to Mixed Residential (RM) as part of the development regulations and Comp Plan approval
 - c. Tiny Homes – possible request to State Building Code Council to be considered as a pilot city to adopt Appendix Q as part of its building code.....7
8. **STAFF REPORTS**
 - a. Community Planning
 - b. Public Works
 - c. Police
 - d. Finance
9. **MAYOR’S REPORT**
10. **NEW BUSINESS**
11. **COUNCIL REPORTS**
12. **DISCUSSION ITEMS**
13. **ADJOURNMENT**

*Citizen Comments: We welcome comments on subjects of concern or interest that are not on the agenda. Please state your name and address so this can be recorded, and limit your comments to 5 minutes. Questions will be answered immediately if the answer is brief, and the information is available. Otherwise, answers will be provided as soon as possible. Thank you for participating! **If reasonable accommodation of a disability is needed please contact Debbie Mahler at (360) 221-4246 at least 48 hours prior to this meeting.**

Langley City Council Meeting Minutes
January 2, 2018

Mayor Callison called the meeting to order at 5:30 PM. Present were Council members Bruce Allen, Ursula Shoudy, Dominique Emerson and Christy Korrow. Also present were Brigid Reynolds, Planning Director; Stan Berryman, Public Works Director; Dave Marks, Chief of Police and Debbie Mahler, Finance Director/Clerk. Mayor Callison led the flag salute. The Mayor read his open comment regarding appearance of conflict of interest. Christy Korrow, Peter Morton and Dominique Emerson were sworn in to their new terms and took their seats at the Council table.

MOTION: To approve the agenda as amended. Confirmation of the appointment of Thomas Gill as Chairman of the PAB was added to the consent agenda and added was the election of Mayor Pro Tem. Motion - Emerson, 2nd - Allen. Motion carried with all in favor.

At 5:40 PM, Council went into Executive Session for approximately 15-20 minutes to discuss litigation with legal counsel representing the City. The Executive Session was concluded and the regular meeting reconvened at 6:04 PM.

MOTION: To approve the consent agenda. Motion Allen, 2nd – Morton. Motion carried.

CONSENT AGENDA

Approval of council meeting minutes of 12/18/17.

Approval of claims warrants and EFTs Nos.36870-36896 in the amount of \$69,269.17.

Confirmation of the Mayor's appointment of Sandrajean Wainwright to the DRB

Confirmation of the Mayor's appointment of Thomas Gill as Chair of the PAB

COMMISSION AND BOARD REPORTS

Langley Library – Vicky Welfare reported that the Board of Trustees of Sno-Isle Library will add a measure to the ballot in April to increase the library rate to .47 per thousand in 2019, a 9-cent increase. More info on the measure is available on their website. Events – What Our Teachers Never Told Us about the American Revolution on Thursday, January 11 6:30pm - 8:00pm, Feminism and Popular Culture Tuesday, January 16 from 6:30pm - 8:00pm, A Road Runs Through It: Tourism Culture and the Politics of Conservation on Tuesday, January 30: 6:30pm - 8:00pm. A doctor from the Reboot Center will give a program on medicine in your back yard on Saturday, January 6th. There are also several kids story times and events during the month.

CITIZEN COMMENTS – There were no comments at this time.

MAYOR'S REPORT

Mayor Callison reported that he interviewed Mary Ann Mansfield for a position on the Arts Commission on the 20th of December. On the 21st he attended the Economic Development Council board meeting where they are working on restructuring the whole organization.

UNFINISHED BUSINESS

Tourism Funding for 2018.

MOTION: To approve all requests except for the Chamber Requests. Motion - Morton, 2nd - Allen. Mr. Morton amended his motion defer a decision on funding until the Chamber requests have been further detailed. Motion failed.

MOTION: To deny Island Shakespeare's request for an additional \$2,500. Motion - Emerson, 2nd - Shoudy. Motion carried with all in favor.

MOTION: To approve the funding requests from Whidbey Life Magazine and Whidbey Island Fair. Motion - Allen, 2nd – Emerson. Motion was approved with Council woman Korrow recusing herself, as she has written article for Whidbey Life. The Chamber was asked to prioritize their additional requests and return at a later meeting.

Climate Change endorsement discussion.

MOTION: To endorse the climate change support measures. Motion – Korrow, 2nd – Allen. Motion carried with Emerson opposed.

MOTION: To approve a payment of \$15,000 to John Norby for settlement of a legal claim regarding a request for public records of former Mayor McCarthy. Motion - Emerson, 2nd - Shoudy. Motion was passed with all in favor.

NEW BUSINESS

Request by Upper Langley Development to amend their CCRs. Brigid Reynolds explained that Upper Langley is a 16 lot development on 10 acres which provides for perpetually affordable homes. Any amendments to their CCR's require approval of the City Council. The proposed

amendment would allow the HOA to pass on the costs associated with purchasing two of the lots. With the help of a social investor the HOA intends to purchase these two lots so they can remain available for sale to income qualifying purchasers. The CCRs restrict the amount by which a property can be sold. The HOA cannot absorb these costs and would like to be able to pass these costs along to the purchaser. The HOA will undertake a legal review of the amendments prior to seeking final approval from Council.

Christy Korrow lives in the community and is one of the developers, so she recused herself from voting.

MOTION: To grant conditional approval pending legal review of the amended CCRs. Motion - Morton, 2nd – Allen. Motion carried with Korrow recused.

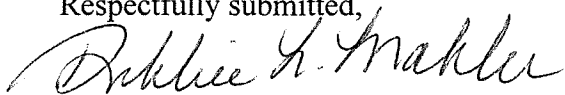
MOTION: To nominate Ursula Shoudy as Mayor Pro-Tem for a two-year term. Motion – Morton, 2nd – Allen. Motion carried unanimously.

COUNCIL REPORTS

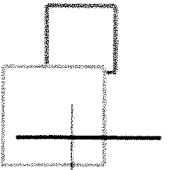
Peter Morton attended an Arts Commission meeting in December and their workshop. Their recommendations will be brought to the Council for approval. Dominique Emerson attended the December 29th Fairgrounds Advisory Meeting, where they talked about the story pole and its restoration, the Port's new website, and the port announced a bond sale for capital improvements. Rick Hannold, Island County Commissioner, will be the Island representative to the committee. There has been an outbreak of Horse herpes, which has cross contamination by rabbits. They are very worried about the horses at the fairgrounds. The Port also discussed enlarging the campgrounds at the fairgrounds, as it is the largest revenue producer they have. The County has given \$25,000 in funding to the fairgrounds.

The meeting was adjourned at 6:58 PM.

Respectfully submitted,



Debbie L. Mahler, Finance Director/Clerk

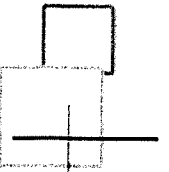


Register

12/15/17 PR

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36782	Baldwin, Darlene	2017 - December - 12/4/17	\$1,313.57
36783	Berryman, Stan K.	2017 - December - 12/4/17	\$2,109.05
36784	Callison, Timothy J.	2017 - December - 12/4/17	\$1,557.30
36785	Durr, Robert J.	2017 - December - 12/4/17	\$3,473.15
36786	Grove, Timothy J.	2017 - December - 12/4/17	\$2,057.16
36787	Hamilton, Bryan E.	2017 - December - 12/4/17	\$1,110.06
36788	Herzberg, Robert	2017 - December - 12/4/17	\$349.81
36789	Hughes, K. Rose	2017 - December - 12/4/17	\$582.66
36790	Knighton, Cheryl L.	2017 - December - 12/4/17	\$1,307.20
36791	Lauer Jr., Donald E.	2017 - December - 12/4/17	\$2,398.69
36792	Liggitt, Charles E.	2017 - December - 12/4/17	\$2,095.12
36793	Loch, Kelsey D.	2017 - December - 12/4/17	\$1,220.44
36794	Mahler, Debbie L.	2017 - December - 12/4/17	\$2,200.64
36795	Marks, David L.	2017 - December - 12/4/17	\$2,220.32
36796	Perry, Randi M.	2017 - December - 12/4/17	\$1,586.09
36797	Reynolds, Bridgid M	2017 - December - 12/4/17	\$1,832.50
36798	Shoudy, Mason O.	2017 - December - 12/4/17	\$1,385.32
36799	Wierzbowski, Joseph W.	2017 - December - 12/4/17	\$1,476.73
367800	CITY OF LANGLEY	2017 - December - 12/4/17	\$13,091.28
367801	STATE TREASURER	2017 - December - 12/4/17	\$615.00
367802	WA State Support Registry	2017 - December - 12/4/17	\$513.03
			\$44,495.12



Register

12/29/2017

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36842	Baldwin, Darlene	2017 - December - 12/18/17	\$1,296.57
36843	Berryman, Stan K.	2017 - December - 12/18/17	\$2,109.05
36844	Callison, Timothy J.	2017 - December - 12/18/17	\$1,557.30
36845	Durr, Robert J.	2017 - December - 12/18/17	\$1,779.12
36846	Grove, Timothy J.	2017 - December - 12/18/17	\$2,167.70
36847	Hamilton, Bryan E.	2017 - December - 12/18/17	\$1,370.59
36848	Herzberg, Robert	2017 - December - 12/18/17	\$349.81
36849	Hughes, K. Rose	2017 - December - 12/18/17	\$1,133.53
36850	Knighton, Cheryl L.	2017 - December - 12/18/17	\$1,295.16
36851	Lauer Jr., Donald E.	2017 - December - 12/18/17	\$2,271.57
36852	Ligitt, Charles E.	2017 - December - 12/18/17	\$2,553.25
36853	Loch, Kelsey D	2017 - December - 12/18/17	\$1,126.39
36854	Mahler, Debbie L.	2017 - December - 12/18/17	\$2,200.64
36855	Marks, David L.	2017 - December - 12/18/17	\$1,884.12
36856	Perry, Randi M.	2017 - December - 12/18/17	\$1,571.15
36857	Reynolds, Brigid M	2017 - December - 12/18/17	\$1,832.50
36858	Shoudy, Mason O.	2017 - December - 12/18/17	\$1,588.55
36859	Wierzbowski, Joseph W.	2017 - December - 12/18/17	\$1,368.43
36860	AFLAC WORLDWIDE HEADQTRS	2017 - December - 12/18/17	\$252.12
36861	CITY OF LANGLEY	2017 - December - 12/18/17	\$12,882.88
36862	DEPT OF LABOR & INDUST.	2017 - December - 12/18/17	\$7,246.21
36863	DEPT OF RETIREMENT	2017 - December - 12/18/17	\$14,613.74
36864	EMPLOYMENT SECURITY DEPT	2017 - December - 12/18/17	\$4,436.42
36865	FMS Investment Corp.	2017 - December - 12/18/17	\$336.20
36866	Health Care Authority	2017 - December - 12/18/17	\$23,116.22
36867	National Fraternal Order of Police	2017 - December - 12/18/17	\$211.50
36868	STATE TREASURER	2017 - December - 12/18/17	\$635.00
36869	WA State Support Registry	2017 - December - 12/18/17	\$513.03
			\$93,698.75

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD
LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF LANGLEY
(BY ZIP CODE) FOR EXPIRATION DATE OF 20180430

DATE: 01/06/2018

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. BRAEBURN EATS, LLC	THE BRAEBURN 197 SECOND ST # D LANGLEY WA 98260 0000	076804	SPIRITS/BR/WN REST SERVICE BAR
2. THE INN AT LANGLEY, INC.	THE INN AT LANGLEY 400 1ST ST LANGLEY WA 98260 0000	074692	BEER/WINE REST - BEER/WINE OFF PREMISES
3. THE STAR STORE, INC.	THE STAR STORE 200 MCLEOD ALLEY LANGLEY WA 98260 0307	353704	GROCERY STORE - BEER/WINE BEER AND WINE TASTING
4. GORI, GRAHAM PHILLIP LOPEZ, ILLANA EUGENIA	PORTICO LATIN BISTRO 220 1ST ST LANGLEY WA 98260 8801	409747	BEER/WINE REST - BEER/WINE BEER/WINE REST - BEER/WINE



Staff Report

To: Council
From: Brigid Reynolds, Director of Community Planning
Date: January 11, 2018
Subject: Tiny Homes

Purpose

To make a request to the Washington State Building Code Council (SBCC) that the City of Langley be considered a pilot city to adopt the 2018 International Residential Code (IRC) Appendix Q for Tiny Homes.

Background/Discussion

The PAB has been discussing the concept of Tiny Homes and how this type of development can be integrated into the Langley Municipal Code. Building professionals have been discussing that the building code needs to be revised to include provisions for tiny homes and tiny homes advocates have drafted a policy document referred to as IRC Appendix Q¹. This document introduces a set of definitions of terms to the code and primarily addresses dimensions of habitable lofts, and safe access to and egress from them.

Each of the International Bode Council's building codes is updated on regular three-year cycles. The next update is scheduled for adoption by the WA SBCC in approximately July 2018. It is possible for a jurisdiction to adopt the approved appendix (with or without modification) ahead of publication if it determines the need is sufficiently urgent. However, this can only be done with permission by the WA SBCC.

Appendix Q is the basis of the draft Tiny Home ordinance that some PAB members have been working on. Staff have discussed the draft ordinance internally and it was suggested that we make this request.

At the January 3rd PAB meeting the following recommendation was made:

Moved by Thomas Gill and seconded by Roger Gage to recommend to Council to request to the WA State Building Code Council that the City of Langley be considered as a pilot city to adopt Appendix Q as part of its building code. All in favor.

Recommendation

That the City make a request to the Washington State Building Code Council that the City of Langley be considered as a pilot city to adopt Appendix Q as part of its building code.

¹ <http://www.ecobuilding.org/code-innovations/policy-profiles/2018-tiny-house-appendix-to-residential-code>